

**STATEMENT OF COOPERATIVE PROGRAM AFFILIATION BETWEEN BEMIDJI STATE  
UNIVERSITY AND VERMILLION COMMUNITY COLLEGE**

**Institutions:**

Recognition/Accreditation Status: *NCA*

Vermillion Community College Degree(s)/Credentials Provided: *A.S. Law Enforcement*

Bemidji State University College Degree(s)/Credentials Provided: *B.S. Criminal Justice*

**University/College Officials:**

Bemidji State University: *Dr. Jon Quistgaard, President*

Vermillion Community College: *Dr. Mary Koski*

**Cooperative Program Coordinators:**

Bemidji State University: *Dr. Michael Herbert, Chair*

Vermillion Community College: *Mr. James Christensen, Law Enforcement Coordinator*

**Field of Study:** *Criminal Justice, Bachelor of Science*

**Description of Cooperative Program:**

This agreement provides students who complete the Associates Degree Program at Vermillion Community College a list of equivalent courses that, when completed at Vermillion Community College, will transfer directly into the Criminal Justice major at Bemidji State University. The parties agree that the Criminal Justice B.S. program will be offered by Bemidji State University.

**All transfer courses must be at or above the 100/1000 level. Courses numbered less than 100/1000 do not count in transfer. All coursework with a 'D' grade or higher shall be accepted to BSU, beginning Fall 2007.**

**Period of Agreement:**

The Chief Academic Officer or designee of the collaborating institutions shall be responsible for implementing this agreement, for identifying and incorporating any changes into subsequent agreements, and for conducting a periodic review of this agreement.

The agreement becomes effective **January 1<sup>st</sup>, 2009** and remains in effect until **January 1<sup>st</sup>, 2013** or unless terminated or amended by either party with prior written notice. This agreement will be reviewed for renewal **January 1<sup>st</sup>, 2012**. Any modification to this cooperative agreement shall require a written notification of the intent to change or suspend the agreement and a meeting between the two parties. If the parties agree to terminate the agreement, the parties agree to maintain their relationship until completion of the designated semester in which the agreement will be terminated.

The principles and practices contained in this cooperative agreement are subject to modification in accordance with changes in the policies of MnSCU or any subsequent board. In all such instances, students currently enrolled in a program of study at Vermillion Community College shall be considered under the transfer policies contained in the Bemidji State University's catalog at the time of admission. Applicants who have completed coursework, an Associate of Applied Science degree, an Associate of Science degree, a diploma, or a certificate program who do not transfer directly to Bemidji State University shall be under the policies of the Bemidji State University catalog in place at the time of application of admission.

## Curriculum and Instruction:

BSU courses will be taught by faculty in the BSU Criminal Justice Department. Liberal Education courses that are approved by MnSCU as meeting the goals of the Minnesota Transfer Curriculum will be accepted in transfer as completing or partially meeting the requirements of BSU's Minnesota Transfer Curriculum/Liberal Education.

### Curriculum:

Number of residence (BSU) credits required: **Minimum of 30**

Number of credits from upper division or accredited four-year degree granting institution:

Minimum of **40 upper division** or minimum of **64 credits** from an accredited four-year degree granting institution.

Number of residence (BSU) credits required in major: Minimum of **1/3 of the total credits** in major.

Successful completion of at least **120 semester credits** required to fulfill graduation requirements.

Summary of Anticipated Profile and Sources of Credits to meet BSU Degree Requirements:

#### Required courses in major at BSU: Equivalent course at Vermillion Community College

CRJS 1120 Criminal Justice & Society (4)

SOC 1451 Intro to Criminal Justice (3)

CRJS 3335 Criminal Law (4)

CRJS 2213 Criminal Law (4)

#### Required courses for the law enforcement track within the major equivalencies

CRJS 3359 Criminal Investigation (4)

CRJS 1412 Criminal Investigations (2)

CRJS 3360 Criminal Procedure & Evidence (4)

CRJS 2212 Criminal Evidence & Proc (3)

CRJS 3315 Criminology & Delinquency (4)

SOC 1452 Crime and Delinquency (3)

CRJS 4481 Police and Comm. Relations (4)

CRJS 2214 Community Relations (3)

#### Major Electives at BSU: Equivalent course at Hibbing Community College

HLTH 3600 Emergency Response (3)

HLTH 1655 First Responder (3)

Note: 12 credits of internship must be taken at Bemidji State University.

### Course Delivery Methods:

Bemidji State University will deliver courses through a variety of course delivery methods primarily via online courses but may include: interactive television (ITV), guided/self-directed study and possibly some limited face-to-face instruction at Vermillion Community College. Contingent upon facility availability, Vermillion Community College agrees to provide an appropriate ITV or Video conferencing room on their campus for each course offered by Bemidji State University for this program. Vermillion Community College also agrees to allow Bemidji State students currently enrolled in the program access to Vermillion Community College library facilities and computer labs.

### Schedule of Offerings:

The curriculum for this entire program will be delivered over a four year period commencing Fall, 2008. The Bemidji State University Criminal Justice Department agrees to provide a schedule of all courses to be offered each academic term to Vermillion Community College at least four months prior to the start of the term. Courses offered by each institution will follow the academic schedule of the sponsoring home institution.

## **Student Conduct and Academic Policies:**

For academic matters and matters of student conduct, students of the program will be subject to academic policy, regulations and student behavioral policies, regulations and grievance procedures of each student's home campus.

## **Support/Service Areas**

### **Admission to BSU:**

On-campus programs require a completed application package that includes an undergraduate application, a \$20 processing fee, and official transcript(s) from previously attended post-secondary institutions. If fewer than 24 transfer credits, the application packet must also include an official high school transcript.

Off-campus programs require a completed Center for Extended Learning application along with a \$20 processing fee and official transcript(s) from previously attended post-secondary institutions. If fewer than 24 transfer credits, the application packet must also include an official high school transcript.

### **Admission Requirements into Collaborative Program:**

In order to be eligible for the Bachelor of Science in Criminal Justice program, students should have completed one or more of the following Vermillion Community College programs:

Law Enforcement – A.S. degree (64 credits)

Students will apply for admission to the program through the Bemidji State University admission process. The admission of students, both entering and transfer, and academic progress will be based upon the standards of Bemidji State University.

### **Registration Procedures:**

Registration for courses may occur once student has been admitted to Bemidji State University. **No students will be allowed to attend classes without being fully admitted and registered for the courses.** Registration procedures will be sent to students in advance.

### **Academic Advising:**

Dr. Michael Herbert or designated Criminal Justice professor will provide academic advising at Bemidji State University.

Mr. James Christensen will provide academic advising at Vermillion Community College.

### **Financial Aid:**

Students accepted into the program will be eligible for financial aid consistent with the policies and procedures of the home campus at which the students are admitted. Each institution will have full responsibility for receiving applications for financial aid and maintenance of all financial aid records of their students. **Note: Financial Aid can be received from only one institution.**

**Marketing:**

A strategy for recruiting students for the program will be jointly developed by Bemidji State University and Vermillion Community College. The parties agree that recruitment and marketing information will be co-developed and reviewed by both Vermillion Community College and Bemidji State University prior to being released.

***Signatures:***

**Bemidji State University**

**Vermillion Community College**

\_\_\_\_\_  
Registrar

\_\_\_\_\_  
Date

\_\_\_\_\_  
Program Coordinator

\_\_\_\_\_  
Date

\_\_\_\_\_  
Transfer Specialist

\_\_\_\_\_  
Date

\_\_\_\_\_  
Provost

\_\_\_\_\_  
Date

\_\_\_\_\_  
Program Coordinator

\_\_\_\_\_  
Date

\_\_\_\_\_  
Department Chair

\_\_\_\_\_  
Date

\_\_\_\_\_  
Dean

\_\_\_\_\_  
Date

\_\_\_\_\_  
Vice President for  
Academic Affairs

\_\_\_\_\_  
Date