

Memo

To: Dr. Nancy Erickson, Interim Vice President for Academic Affairs

From: Robert Griggs, Center for Extended Learning

Date: March 31, 2009

Re: Proposed Misc. Course (\$65 per credit) Operating Guidelines

Over the past eight years, Bemidji State University has experienced increased student demand for online and guided/self-directed course offerings. Faculty and academic departments have responded, in part, to this increased demand by providing instruction for these courses as provided by Article 10, Section A, Subd. 6 (Miscellaneous Instructional Categories) of the Master Agreement between the Minnesota State Colleges and Universities Board of Trustees and the Inter Faculty Organization.

As demand for online offerings continues to grow, Bemidji State University hereby establishes the following guidelines to promote high quality student learning opportunities consistent with the University mission and to ensure the fair and equitable treatment of faculty:

Faculty members, who in addition to regular, full-time duties, teach courses pursuant to Article 10, Section A, Subdivision 6 of the Master Agreement between the Minnesota State Colleges and Universities Board of Trustees and the Inter Faculty Organization normally shall not, without special permission of the President or designee, be assigned, or self-assign more than 12 credits per semester and will not be permitted to enroll more than 100 students per semester for such course instruction. Faculty will work with their academic department and college dean to set appropriate course enrollment limits for all courses offered under the miscellaneous instructional categories provision, consistent with this policy. This policy will become effective spring semester, 2010.