



Dear Principal and Teacher Mentor,

One of the great aspects of the DLiTE program is the use of a Teacher Mentor support system for our student teachers. Each student is required to choose a K-6 Teacher Mentor currently teaching in a K-6 public school with three years experience to support them throughout their DLiTE learning experience. The mentor teacher must be licensed in the area in which the student is seeking licensure. For instance, if the student is seeking a K-6 license, the mentor needs to be licensed K-6. If they are seeking a 9-12 Chemistry license, the mentor needs a 9-12 Chemistry license. If they are seeking a K-12 SPED license, the mentor needs that license. We also need the teacher mentor's license number listed on the application.

We are looking for teacher mentor and principal teams to give the student support during the semester. The principal will have no responsibilities other than to sign the teacher's application and to participate in one short interview during their Practicum. This, in effect, indicates you recommend the Teacher Mentor as a good candidate for the Teacher Mentor role. They will be considered part of our team.

The responsibilities as a Teacher Mentor:

- Occasionally administer tests to student.
- Give us feedback with concerns or accomplishments of student's progress or questions about the program through participation in discussions via facebook. An email to dlite@bemidjistate.edu will always get to the right person for your questions or concerns apart from the open discussions.
- Provide, or assist in locating, observation and practicum venues for pre-service teacher candidate to practice teach. This might be in the Mentor's classroom or another classroom in the community. You do not arrange, you only suggest. The hours of observations are usually 20 hours the first semester and 8-15 hours thereafter. Student teaching is done in the student's final semester and BSU will assign the school and teacher supervisor.
- Act as a coach and mentor as needed, answering questions posed by the student regarding experiences with certain key elements of successful pedagogy such as how to motivate students, differentiating instruction, and the school's testing results.
- Your estimated commitment per semester, after the first semester, will vary between 2-4 hours per month.
- Teacher Mentors will be paid \$100 stipend per semester, per student, and can earn graduate credits or CEU's as requested.

Each mentor is required to complete an application with a principal endorsement (see attached).

Sincerely,
Your partners in teaching and learning,

DLiTE Program, Bemidji State University
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