



**GRAND VIEW LODGE RESERVATION FORM**

**National P E Conference**

June 16-18, 2010

**INSTRUCTIONS**

- **COMPLETE ONE FORM PER PERSON.**
- **Registration cut off date is May 17, 2010.**
- Send completed form and **full payment** per person, or fax with credit card information to: Reservation Department, Grand View Lodge, 23611 Woodward Avenue, Nisswa, MN 56468  
FAX: 218-963-9886

**PERSONAL INFORMATION**

Name: \_\_\_\_\_  
 School Name: \_\_\_\_\_  
 Address: \_\_\_\_\_  
 City: \_\_\_\_\_ State: \_\_\_\_\_ Zip: \_\_\_\_\_  
 Day Phone: \_\_\_\_\_  
 Email: \_\_\_\_\_

*All confirmations will be sent via email (please be legible)*

**PACKAGE DESCRIPTIONS & RATES**

**PACKAGE:**

- Two Nights, Single Occupancy \$491.82 , plus \$200\* Registration fee  
**\$491.82 + \$200 = \$691.82 due at the time of Reservation**
- Two Nights, Double Occupancy \$365.72, plus \$200\* Registration fee  
**\$365.72 + \$200 = \$565.72 due at the time of Reservation**  
Two Night Package comes with the following meals: lunch & dinner on Wednesday, breakfast, lunch & dinner on Thursday, and breakfast & lunch on Friday.  
\*\*\*\*\*
- One Night, Single Occupancy \$245.91, plus \$200\* Registration fee  
**\$245.91 + \$200 = \$445.91 due at the time of Reservation**
- One Night, Double Occupancy \$182.86, plus \$200\* Registration fee  
**\$182.86 + \$200 = \$382.86 due at the time of Reservation**  
One Night Package comes with the following meals: lunch on arrival thru lunch on second day.  
\*\*\*\*\*
- Wednesday, June 16, 2010**, Day Fee for non-lodging attendees, plus \$200\* One-time Registration fee: **\$56.75** (fee includes afternoon break and dinner)
- Thursday, June 17, 2010**, Day Fee for non-lodging attendees, plus \$200\* One-time Registration fee: **\$98.37** (fee includes breakfast, morning/afternoon breaks, lunch and dinner)
- Friday, June 18, 2010**, Day Fee for non-lodging attendees, plus \$200\* One-time Registration fee: **\$15.13** (fee includes breakfast and morning break).

\*\* **\$200 Conference Registration** fee collected on behalf of MN National PE Conference.

Note: \*Rooms may be in a multiple bedroom unit. All GVL rates are inclusive of a 18% service charge and a 6.875% state sales tax.

Nights Needed (Check all that apply):  Wednesday  Thursday

# of Attendees: \_\_\_\_\_ # of Guests: \_\_\_\_\_

Name(s) and children's ages: \_\_\_\_\_

Early Arrival/Extended Stay Rate:

\$250.96 per night, per room (lodging only rate, based on availability)

Nights Requesting: \_\_\_\_\_

**PAYMENT INFORMATION**

Purchase Order No. \_\_\_\_\_ (if applicable)

- Check payable to Grand View Lodge.
- Credit Card (Card will be charged deposit upon receipt of form.)  
 Visa  MasterCard  Discover  AmerEx

Card #: \_\_\_\_\_

Expiration Date: \_\_\_\_\_

Signature: \_\_\_\_\_

Please charge full amount of package upon receipt of form or full payment is enclosed.

**CANCELLATION POLICY**

No refunds on reservations cancelled less than 30 days prior to arrival.

Deposits on reservations cancelled 30 days or more prior to arrival will be refunded, less the first nights revenue per person processing fee.

Upon receipt of your reservation you will be held responsible for the dates reserved. You are responsible for your entire stay. Early departures or reservation reductions are not refundable.

Deposits on cancellations when sharing with a roommate will not be refunded. Roommate replacements will be accepted OR single occupancy will be charged. Grand View will not assign roommates.

**In the event of full cancellation, please contact MN National PE regarding Registration fee refund.**

**ADDITIONAL INFORMATION**

**UNIT SHARING REQUEST: -**

Unit Sharing Request. Indicate desired roommate(s) and **send forms in together**. Each roommate must complete a separate form.

Name(s): \_\_\_\_\_

\*Please note any special needs requests for lodging or meals: (i.e.: handicap accessibility or food allergies)

**For your safety and security, Grand View will not assign roommates. If the 2<sup>nd</sup> Occupant is not indicated (or no form is received by deadline date), we will assign a single room.**

**Note:** GVL single occupancy consists of one person in a bedroom with a private bathroom. Double occupancy consists of two people sharing a bedroom and a bathroom. These rooms may be in a multiple bedroom unit.