Call to order

Approval of minutes for Nov. 7, 2011 – B. Ludlow moved to accept, C. Greer 2nd approved.

Dr. Rogers-Teacher Education Update – T. Fauchald motioned to recognize, K. Salscheider 2nd. C.Kippenhan asked about the timeline for activation. Dean Rogers: Would check on the dates, attempting to schedule a day to look at the data. D.Peterson commended to department on facilitating the coordination and communication. L. Desiderato, addressed rumor from the school system that there is concern about loss of accreditation. Dean Rogers: Clarified that the department is approved through 2015 and the March site visit is a typical site visit. T. Kroeger requested that the meeting agenda be set so department chairs can also attend. Dean Rogers agrees, feels that with better communication and meeting schedule it would allow for input/feedback. K. Christensen asked about BOT team. Dean Rogers stated that it will be a new BOT team so she doesn’t have all the names yet. J.Ueland asked about alternative licensure and BSU’s potential relationship? Dean Rogers stated the BOT doesn’t have that fleshed out yet so its future would be problematic to address, also stated that more information and clarification has been requested. K. Christensen asked about any new directions in test scores? Dean Rogers hasn’t heard of any but the conversations are ongoing.

Carla Norris-Raynbird – Student Scholarship and Achievement Day: T. Fauchald moved to recognize Professor Raynbird. J. Ueland 2nd. Professor Raynbird: Wed. April 4th is set for the Student Scholarship and Achievement Day. Was happy with participation last year and is hoping for larger conference this year. A little different venture-joining with AIRC on the theme. Keynote speaker will be also hosting an open mic at AIRC. Deadline Feb.10. Submission window Feb. 1 – 10.

Student Cody Gunsalus notified Senate about study being done and was available if faculty had any questions.

President’s Report

February 9th deadline to announce candidacy for IFO President. Info on IFO Homepage.

Delegate Assembly- Any IFO member in good standing can introduce resolutions to delegate assembly. If any interest in serving on delegate assembly please notify exec. committee. BSU has 17 slots.

Friendly reminder about travel reimbursement requests- please turn in all pertinent receipts
Conversation among state IFOs to do a better job of involving adjuncts in IFOs. L. Swain moved to request Exec Committee to consider options including an adjunct Senate seat. L. Desiderato 2nd.

D. Peterson spoke in favor stating the pay discrepancy of our adjunct in comparison to other MnSCU colleges. M. Murray – 2 adjunct faculty in Economics who are working on BOT without additional compensation - so he also speaks in favor of the motion. T. Fauchald suggested adding to the M&C agenda about the pay minimum, stating that several campuses pay more – our administration has that option also and we should suggest that to our Administrators. K. Smith several considerations to be addressed. C. Kippenhan also requested Exec. Committee look at the pay differences between Grad. Assistants and Adjuncts also. Motion passed.

**Old Business**

Curriculum Committee cont’d from Nov. 7 (curriculum forms). J. Truedson: Additional language on forms – Each new course or course modification is required to have the additional language per MnSCU Transfer agreements requirement. Motion from Curriculum Committee to have the changes approved. Motion approved.

Book store – Senators can direct comments to Joan Fredrickson.

Internship policy (summer) – J. White concerns within the guidelines that seems to be addressed to internships that have internship coordinators. The language seems heavily stated toward “during internship” but a lot of time goes into “pre” internship planning. L. Swain stated certain internships don’t seem to be addressed in the language, will send T. Gilbertson a statement/ comments. T. Gilbertson: Concerns will be taken to M & C. C. Kippenhan’s concerns were similar to J. White. C. Beyers stated that though it is called General Guidelines (site visits, evaluations, etc.) Concerned that more involvement in internships will not rate more pay. Internship coordinators do get mileage reimbursement. B. Higgins – concurs that there is more work that goes on above the general guideline. T. Gilbertson asked faculty to email him their concerns.

**Committee Reports**

Government Relations Committee – Recommendations for contributions to Governor Dayton ($60) and a bulk mail-out regarding caucuses ($200-250). Report on goals and the last statewide GR meeting. Troy explained the spending request. TF moved to ok LS 2nd. Motion passed.

LGBTA- C. Greer updated Senate as to downstate activities. She has been elected as Chair of downstate LGBT committee. Ongoing campus climate discussions. C. Greer encouraged nominations for IFO award James Eric Chalgren Award for advancement of LGBT issues.

Budget Committee – T. Fauchald: Good news 876 million surplus. Meaning no more cuts for this fiscal year. There may be issues for the next biennium. Budget committee met with Maki, working on Summer School break evens. Referred to budget forum – if flat enrollment BSU will be in good shape. Possible changes in 2014 in allocation model. Some changes to watch coming from the Chancellor’s office for the future. T. Kroeger, summer school changes? T. Fauchald, yes, he is working on the spreadsheet and a few scenarios for payment. J. Truedson a few questions. K. Salscheider asked for clarification, T. Fauchald: yes this is specifically summer.
M. Sheikholeslami would like more transparency on the calculation. T. Fauchald encouraged people who have questions to contact him or T. Gilbertson. The numbers will be sent out once they are finalized.


New Business

John Gonzalez - Motion from Human Subjects Committee – Discussed Human Subjects motion. Human subjects online training,( NIH) National Institutes of Health - the training is free and needs to be renewed every 5 years. – K. Christensen asked how long it took. J. Gonzalez. Time varies. This is standard protocol. As a member of HSC he has seen application proposals in which ethical issues that would have been addressed through the training. J. Ueland spoke in favor that he took this training and it was worthwhile. Motion passed.

Intellectual property form – Development of online classes for summer for College of Arts & Sciences– J. Ueland – the agreement is problematic because it seems to turn over the material to the department as it reads. Downstate counsel has recommended faculty Not sign it. J. Truedson stated this has happened before but not to this extent of the suggested contract. T. Fauchald recommended that this be brought to M & C. J. Ueland suggested that people call Connie Howard downstate if they have questions or concerns. J. Truedson asked about bringing to M & C the issue of class development.

Grade challenge policy – T. Gilbertson asked for official feedback. C. Greer stated that Dean Ward updated the policy- The change would allow for the chair to step in when the teaching faculty isn’t present on campus. C. Greer is concerned as to the language and would like to suggest language is added that clarifies that the faculty who are no longer be employed, but faculty on sabbatical be given an amount of time to respond before the chair acts (still working on the language). C. Greer motioned for Exec. Committee to work on language clarification to be brought to M & C. T. Fauchald 2nd. Motion passed.

T. Kroeger asked for clarification as to who makes the determination of when the chair steps in for grade change? T. Gilbertson : this will be brought back to administration for clarification.

Meeting adjourned 5:15 pm

Submitted - Dianne Narum