BSUFA Senate Minutes

3 Feb 2014
4:00 pm HS 107

Attending: Tim Brockman, Chris Brown, Cheryl Byers, Porter Coggins, Pat Conely, Tom Fauchald, Keith Gora, Daniel Guentchev, Andrew Hafs, Heidi Hansen, Janice Haworth, Rod Henry, Michael Herbert, Craig Hougen, William Joyce, Christel Kippenhan, Tim Kroeger, Josefina Li, Lynn Maltais, Keith Marek, Peter McDonnell, Eric Medberry, Mike Morgan, Mike Murray, Kristi Nei, Francois Neville, Carla Norris-Raynbird, Sheila Paul, Donna Pawlowski, Debra Sea, Rachele Schafer, Larry Swain, Sarah Tarutis, John Truedson, Jeff Ueland, Sarah Young

Not attending: Rich Jahner, Drew Graham (excused), Amber Fryklund, Vivian Delgado, Judy Olson, Blanca Rivera, Sanjeev Phukan

Call to order at 5:00

Approval of minutes of 13 Jan 2014. Schafer moved, Fauchald seconded. Carried.

Student Senate Co-Presidents Kari Cooper and Jenna Long addressed the Senate
re: Organizing a TEDx event for Sunday 6th April, from 10am – 2pm. There will be a fac-staff email coming out. The theme is “Last Lectures”.

FYI Mike Murray will be giving a lecture to MSUFA, on the Walking Debt.

The MSUFA heard about IFO’s decision to lobby for a tuition decrease. This is well appreciated by the students, and the MSUFA is looking to put it on their Legislative Agenda. Many thanks from the BSUFA to the Student Senate.

An announcement from Carla Norris-Raynbird. On Assessment Day, Feb 17th, Social Work will be holding campus-wide transgender training. A fac-staff email has gone out. Pat Arseneault from the IFO will address legal issues. There will be breakout sessions on legal, medical, and interpersonal issues. 12:30pm start.

President's Report

Chairs do not have to teach during the summer. The chairs negotiate with the Deans and IFO on teaching duties in summer. All three parties have to sign off. It’s in the contract. The incentive to teach in the summer has been removed, so we negotiated this arrangement. Fauchald: We’ve filed a grievance on a dean violating this. It’s in stage III.

Re: Requests for syllabi and consent to use syllabus form. Legal opinion from downstate is this: A syllabus is intellectual property. The administration is entitled only to your current syllabus. You can
choose to give others to them, but they are not entitled to them. There is a consent form for the use of IP that asks administrators to sign off on their use and time use of the material available at <http://www.bemidj州.edu/faculty_staff/faculty_association/miscellaneous/>. This is not a trivial matter. Syllabi have been appropriated and used for online courses, and have been given to adjuncts to teach from.

Re: Requests for office hours and posting office hours. The contract specifies when and where to post office hours. We are not obligated to take them further than that. Office hours can be held on the internet as an approved location.

From M&C: Class cancellation notification pilot. Administration is designing a push means of contacting students with an SMS text to cell phones when a class is cancelled. They are trying a pilot with one collage. Notify the Exec if your college is interested in trying this out. Trueberson and Haworth: The CAS dean is asking us to notify her directly if we cancel a class. Is that a change? Brown: Follow your usual procedure, contacting the Reception Center. We’ll look into this more.

Student preparedness for academic success. President Hanson filled this out for us at M&C: He wants another task force. Brown presented the letter from Hanson requesting greater sensitivity to and encouraging faculty to make readiness and preparedness an institutional priority. He seeks a task force of one member from each college, one dean, and two students. Murray: It is a good idea to do something. Students with ACT scores of 18 - 21 are our bread and butter. But there are no members from Student Services on this. And there doesn’t seem to be anything actionable coming from the committee. Schafer: It’s a MnSCU policy to enroll students with an ACT of 13. What are we to do about that? Marek: This needs to be linked to assessment, when half of our class enrollment isn’t ready to be in the class, it affects assessment. Fauchald moved to send the request to Academic Affairs for recommendations and implications, and bring the recommendations back to the March senate. Marek seconded. Carried.

Faculty vacancy notices. The administration seems to be responding to recent failed searches. For the last few years, HR has been redrafting departmental vacancy notices. Departments are once again being asked to craft vacancy notices that will attract and encourage candidates. Administration is telling us that there will be less interference and re-drafting by HR.

Delegate Assembly. Brown and the Exec are encouraging participation. Mankato has only 14 of 42 delegates signed for Assembly. We have 10 of 19. If we can sign up fully, we could have as much clout as Mankato. BSUFA is defraying the cost of single rooms for Delegates. The Assembly runs Mar 28-29, in St Paul. Notices to bsufa@bemidj州.edu

Committee Reports

Curriculum Report IV. Larry Swain reporting for Phukan. Curriculum Report III was supposed to be out, so the committee is presenting III and IV. Swain distributed report III for review, and highlighted changes in Geography, Social Work, Women’s Studies and Gender Studies. The Committee recommends approval. Kippenhan: Grad Committee recommends approval. Joyce: There was supposed to be an addition of an Accounting proposal in III. Swain: Lib Ed passed the Accounting proposal. Peterson: Lib Ed approached Gender Studies/Women’s studies. The Accounting and Geography proposals were passed on Dec 9. Henry moved to re-approve Curriculum Report III Joyce seconded. Carried. Report IV
proposed. Grad Committee recommends. Carried.

**ACC Report.** Peter McDonnell from Library. Update CIO gave ACC his update on computing printing policies. We’re not sure how they are rolling this out, but departments are being charged back for printing through a contract with Toshiba. We’re continuing to work on this. If you have any concerns, let ACC know. We discussed the revision of the website by White Whale, and saw the agenda for meeting. The vendor is holding meetings Weds, 11:00, R, 3:00 Crying Wolf. Brown: Senate voted and administration approved: From departments down, faculty have final say on content and design. Henry: Has ACC been getting a heads up for summer buy for new computers? Truedson: I thought the cycle was next year. Pete: We’ll look into it. Byers: Printing. The CIO indicated displeasure at faculty having printers in their offices. My concern is that we’ll be asked to remove personal printers from offices. That is not ok. Truedson: I don’t think Jim is trying to take anything away, but is concerned about printing costs. Fauchald: What I do see is they are refusing to provide ink cartridges. That departments will no longer be allowed to purchase ink for those printers. Brockman: That creates a problem for TAD to buy specialty papers and inks. Now what happens? Brown: We’ll take this to M&C. Marek: The source of this is the Toshiba contract. We don’t save money unless everyone goes through the network. McDonnell: Send me concerns.

**Budget Report.** Fauchald reported on highlows. Big problem is NTC, with an 8.6 percent decrease in enrollment. Facing $1.2m shortfall next fiscal year, July 1. To solve that problem, the layoff notice should have gone out November the year before. So the administration can’t lay off anyone. But even if they laid off all staff, they wouldn’t cover the coming shortfall. We’re one fiscal entity with NTC, so this shortfall can affect us. We advise the departments to get your vacancies out and filled fast. They could take away our vacancies to try to cover the shortfall. Brown: We asked Griggs and Maki to bring the plan to “reinvent NTC” to Senate this month, but we’re hoping to see it next month. Fauchald: The problem was they didn’t lay off in fall, and they got caught in an enrollment fall. For 2015 we’re pushing a Budget Forum, they have now conceded that enrollment is going to be down 2 - 3 % next year. At BSU, we built our budget for flat enrollment, so we might be down this coming year. We can’t touch the reserve, and we don’t have much cushion. We’ve used up our carry-forwards. By March they’ll have a better idea of enrollment. Southwest is looking at 15% retrenchment: Catastrophic retrench. Moorhead is down 3.5%. The universities are competing for enrollment. On the hiring front, more than half the positions we hired back after retrenchment are in intercollegiate athletic instruction. Peterson: That was to move grad assistants to be assistant coaches. Ueland: That explains some of the numbers, but they are still using GAs. We found a number in Deputy Hall and Athletics. We need a better policy to make our recruiting competitive. 300k in GAs are out there, about ½ in programs that are not involved in grad programs. Kippenhan: The Graduate Committee was never involved in allocating GAs in my years. Tarutis: You’re suggesting that Nursing gained from retrenchment? Fauchald: You went from 4 to 12. Hafs: Will Foundation help with this shortfall? Fauchald: They are aligned with NTC. Murray: Retrenchment seems to be violating state law under the rider. Henry: Because the decline is due to enrollment, these retrenchments are exempted.

**Lib Ed Report.** The Lib Ed revision plans will be posted to BSUFA site tomorrow. We want to hear from people.
Old Business

New senate model. For Rules: These were presented last time to get feedback from departments. What’s your pleasure. Fauchald: We don’t know what Hanson is going to do in the present circumstances, so I move to table until March. Murray seconded. Swain: Three of the five models would insulate us from any changes to organization in the future. Voice vote resulted in division of 19 to table. Motion carried.

Strategic Plan response. We delivered the collective response to the administration and will be reporting back any changes. The collective response seems to be moving things along.

New Business

Costing of collaborative programs. Schafer moved that in costing programs, the credits should follow the faculty members. Murray seconded. Kippenhan: We need to clarify what happens when faculty fit in two departments. Fauchald: What this means is that we shouldn’t go outside the department if we need someone. Fauchald moved to table until next meeting. Henry seconded. Carried.

Committee appointment confirmation. Brown appointed Richgels to a committee that did not have an opening. How should he fix this? Ueland: Give it to the college. Brown: I hear the representation. Ueland moved to use the assigned committee representation. Fauchald seconded. Marek: The rules let the President assign a member to a committee with the senate confirmation. Technically, a vote to use the assigned committee representation will be a vote to not confirm the appointment. Motion carried.

Adjourn 5:21

Submitted

M C Morgan