The meeting was called to order by Jeff Ueland at 4:00.

**Attendance:** Attendance sheet passed around for signature. Names to be added TBD.

**Approval of minutes of Aug 24, 2015.** Swain moved to approve minutes; Donovan seconded. Approved.

**President’s Report.** Election Results - Ueland asked for a confirmation of BSUFA committee election results. Motion to approve slate – Fauchald; Swain seconded.

Discussion – Hansen asked for clarification on the Teacher Education committee. It is in process of re-structuring, not an active committee. Old committee structure will be posted.

University Committees – a new Art Committee was just formed and looking for members. Contact Lainie if interested in serving on this committee.

Ueland encouraged individual to look at the committee structures for any vacancies and to contact Lainie if still interested in filling the positions from respective colleges.

Current committee slates confirmed by Senate.

Ueland asked that committees begin meeting, as some action is already needed.

**Russ Stanton Visit.** September 21 and 22, Stanton will be on campus for his last visit. Any new faculty or retiring faculty should sign up as soon as possible to meet with him. Lainie will send individuals a list of support material needed for meetings. General discussion supported Stanton’s expertise and service, as well as confidence in his replacement.

**Contract Update:** Contract needs to be formalized with approval of ratification process. The process will be an electronic vote via procedures sent in a letter. Look for letter mid-October.

**Professional Development Plans:** Ueland showed a memo Tadlock sent to the Deans on Sept 8th regarding reminders of PDP. Memo also included more direct language for flexibility of evidence in areas (as departments vary in scholarship and creative), and to emphasize area one, as teaching is first and foremost, with sufficient evidence in area one needed for tenure and promotion.

**Charting the Future:** Ueland discussed the Leadership Council Work Plan. Currently no money to implement plans, but we should have an official avenue to see the plans. Ueland will ask to look at the plans so we can address anything problematic or incomplete. Sense is that it does not look different than what we are currently doing.

**Meet and Confer Items - Informational Items:**
- Grant Policies – With regard to grants, reminder to complete paperwork or review
policies for any Conflict of Interest or other procedures specific to grants. Please see Karen Snorek if questions.

❖ Center for Community Partnerships has been created for consulting and outreach to Bemidji and greater MN area, primarily via College of Business Administration. Includes MARS (Marketing Assistance & Research Solutions). Karen White is the director and reports to Strong. If this will affect anyone, or if questions or concerns, feel free to bring forward to Ueland.

❖ MAP (Master Academic Plan) implementation – we are in last year of implementation. Just an FYI in case anyone has anything to complete or needs to follow through with any items from the plan.

Action Items:

❖ Graduate Education: Administration wants input on the status of graduate education at BSU. Joan Miller is retiring this year and there is discussion regarding re-structuring of her position and others making decisions. Proposal from administration would shift positions moving Joan’s position to Ass’t Dir of CEL (Continuing Education), OAS in graduate studies moves up one level and reports to Ass’t Dir, and reverting some oversight by deans.

Discussion: Faculty should come with their own proposal but limited information at the moment. Shifting structure will create concerns with the credentials of graduate education director.

Donovan made motion: Recommend that the Director of Graduate Education have a doctorate degree in an academic field. Swain seconded. Discussion (via Swain, Norris-Raynbird, Hafs, Lawrence, Donovan, Fachauld included concerns about administration flattening of structure, directorship positions in general, emphasis/responsibility of the dean’s signing off on materials, more pressure on deans, administrative control, shifting of positions with potential of devaluing graduate education, budgetary concerns over quality issues or best functioning of graduate education. Graduate committee has seen the proposal but no opportunity for discussion or clarification of proposal. Continued discussion included specificity of positions, and committee process overall.

Donovan/Swain moved to postpone/table motion.

Fauchald made motion to move forward with a proposal from Senate to address IFO representation on graduate committee. Swain seconded. Continued discussion regarding the concern with budget vs. functionality of committee. There was a question regarding the number of graduate degrees; BSU does have graduate degrees so important to have this committee properly functioning. Hafs amended motion for proposal to be sent to Graduate committee to include looking at functionality of committee with original motion to create our own proposal – Swain seconded – amendment/overall motion passed.
International Studies Program: Administration wants to sunset/phase out International Studies Council, suspend the major and emphasis, and for faculty to get duty days for revamp minor.

Several members (Fauchald, Lawrence, Swain, Ueland, Henry, Donnay, Sheikholeslami, Donovan, Murray, Hamann) generated discussion regarding the following concerns: preparation courses online and their effects on the program, sunsetting the program would be problematic to maintain the minor, concerns with the approach to reframe the program as proposed, items resulting in negative outcomes, questions regarding what we want with the program – quality of program, having a minor without oversight, current structure of program and council, council’s role as functioning body, current status of council.

Donnay made motion to reject proposal and ask for clarification on directorship, council functioning, and framework of council’s purpose. Murray seconded.

Continued discussion and question regarding role of program, discontent of students who switch majors or leave program, lack of classes and faculty, functionality of council, oversight for students, number of majors.

Motion passed.

Reorganization of Academic Affairs: (See Senate attachment for details of proposal). Ueland showed proposal from administration regarding restructuring. Discussion (via Murray, Henry, Donovan, Fredrickson, Fauchald) regarding what do we want to make life functional? Motion (via Murray) from executive committee:

- That a committee of the BSUFA Senate’s choosing will offer a recommendation on the possible shape and scope of a proposed restructuring of Academic Affairs. The areas to be addressed include but are not limited to:
  1. administrative structure
  2. optimal size of colleges in terms of faculty.

The recommendation will not include addressing additions, reconfiguration or cuts to specific programs, department or faculty positions

Continued discussion regarding administration’s purpose for proposal, administration potentially looking for coverage, concerns with re-assigned time, needing to cut budget, etc.

Donovan indicated that we already have an AA committee and they would be the likely committee to examine issue.

Donovan to amendment to motion for the Academic Affairs Committee to be the committee chosen from BSUFA Senate. Murray seconded. Motion passed with amendment.

Officer reports.
Murray reported on grievances.

**New Business:**
Swain brought forward a motion for Liberal Education committee to add the Director of Writing Center as ex-officio member of Liberal Education Committee. Donovan seconded.

Ueland asked for a motion to extend meeting past 5:15 – Fauchald moved, Henry seconded. Extension approved.

Brief continued discussion regarding motion. Murray asked if the person was an IFO member. Confirmed by Swain. No further discussion.

Motion passed.

Meeting Adjourned at 5:18 pm.

Respectfully submitted by Donna Pawlowski, Speech Communication