## Curriculum Proposal

### MBA 16-17 #6

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BSU Curriculum Forms

Form 1

Curriculum Modification Summary

College: Business
Department: Business Administration
Proposer: YoungSeob Son
Proposer’s position: Director of MBA program

Describe the modification(s) you propose, and how it (/they) will work to students' advantage. (This description and explanation will be included in Curriculum Report packets forwarded to the Faculty Senate.):

Revision to admission requirements for the MBA students.

- Treating students equally. There was a question about good students who graduated from other universities or colleges. We give an advantage to our students who earned at least 3.5 GPA because we waive the GMAT. We may give the same advantage to students who earned at least 3.5 GPA in other schools.

- Recruiting our recent graduates who were good students at BSU. I have received several mails from our recent graduates.

- Using the combined measure of academic potential. If we have students who cannot take the advantage (waiving the GMAT), we may measure the academic potential using the combination of GPA and GMAT score.

- Simplifying the admission requirements. As we know, there are two different admission requirements now. This version of admission requirements can simplify and make students easy to look at the requirements.

Modifications proposed (specify number of each):

- Course Modification(s) (form 2)
- New Course(s) (form 3)
- Course Drop(s) (form 4)
- Program Modification(s) (form 5)
- New Program(s) (form 6)
- Program Drop(s) (form 7)

The modifications affect (check):

- Liberal Education
- Undergraduate Curriculum
- Graduate Curriculum
- Teacher Licensure Program(s)
BSU Curriculum Forms

Form 5

Program Modification Form

Program to be modified: Master of Business Administration

List all proposed change(s):
Revision to admission requirements for the MBA students.

Reason(s) for the change(s):

- Treating students equally. There was a question about good students who graduated from other universities or colleges. We give an advantage to our students who earned at least 3.5 GPA because we waive the GMAT. We may give the same advantage to students who earned at least 3.5 GPA in other schools.

- Recruiting our recent graduates who were good students at BSU. I have received several mails from our recent graduates.

- Using the combined measure of academic potential. If we have students who cannot take the advantage (waiving the GMAT), we may measure the academic potential using the combination of GPA and GMAT score.

- Simplifying the admission requirements. As we know, there are two different admission requirements now. This version of admission requirements can simplify and make students easy to look at the requirements.

Note: In order to avoid hidden prerequisites, if a course is being dropped from this program (but not from the entire curriculum), please check for which remaining courses may include this dropped course as a prerequisite. Course prerequisites may be found in the online catalog (http://www.bemidjistate.edu/academics/catalog/). Remedies for hidden prerequisites may be found under Curriculum Forms at (http://www.bemidjistate.edu/faculty_staff/faculty_association/forms/).

Note: If a course from another department/program was either added to or dropped from this program, please notify the chair/coordinator of that course’s department/program and indicate the following:
The course’s home department/program was notified of the addition or dropping of their course(s) on _________ (date) by _________________ (mail, email, or phone).

Please check one of the items below:
______ No comments were received from other programs or departments within one week of the notification.

______ Comments were received within one week of the notification, and are attached.

**Note:** If this is a joint program, the signatures of both department chairs (and both deans, if different colleges) must be provided.

**Alert:** Attach a copy of the current program showing the marked changes. Please copy the current program from the online catalog ([http://www.bemidjistate.edu/academics/catalog/](http://www.bemidjistate.edu/academics/catalog/)) and paste it into Word. Then use either the Track Changes feature under Tools, or the underline and strikethrough Font feature under Format. (Please note that the Track Changes feature may be easily switched on and off by holding down the Ctrl+Shift+E keys.)

**Current:**

**Program Admission Requirements for 4 + 1 program option: Accounting, Business Administration**

Applicants for admission to the program will be evaluated on the following criteria:

1. An undergraduate grade point average with minimum of 90 credit hours that is at least 2.75, or its equivalent
2. A Graduate Management Admission Test (GMAT) score of at least 500 or an equivalent Graduate Record Examinations (GRE) score, with the test taken within the last 5 years or completion of 6 semesters of full-time coursework (minimum of 90 credit hours) in a business major (accountancy, finance, management, and marketing) with a minimum cumulative GPA of 3.50 at Bemidji State University.
3. Two letters of recommendation from professional individuals
4. A one to two page letter of intent that states why the applicant is seeking this degree
5. TOEFL or IELTS scores for international applicants

In addition, applicants to the program will need to fulfill demonstrated competencies with a C or better in the areas of accounting, economics, management, marketing, finance, and statistics. This competency can be demonstrated by the completion of the following undergraduate courses at Bemidji State University, their equivalents: ACCT 1101, ACCT 1102, MATH 1170, ECON 2000, ECON 2100, BUAD 2231, BUAD 3351, BUAD 3361, BUAD 3771.

**Program Admission Requirements for Regular MBA**

Applicants for admission to the program will be evaluated on the following criteria:

1. A bachelor’s degree from a regionally-accredited university or its equivalent
2. An undergraduate grade point average that is at least 2.75, or its equivalent
3. A Graduate Management Admission Test (GMAT) score of at least 500 or an equivalent Graduate Record Examinations (GRE) score, with the test taken within the last 5 years or
Professional licensure in the United States as a Certified Public Accountant, Certified Financial Analyst, or Certified Financial Planner.

An earned terminal graduate degree (Ph.D., DBA, MD, JD, etc.) from an accredited institution.

4. Two letters of recommendation from professional individuals
5. A one to two page letter of intent that states why the applicant is seeking this degree
6. TOEFL or IELTS scores for international applicants

In addition, applicants to the program will need to fulfill demonstrated competencies with a C or better in the areas of accounting, economics, management, marketing, finance, and statistics. This competency can be demonstrated by the completion of the following undergraduate courses at Bemidji State University, their equivalents: ACCT 1101, ACCT 1102, MATH 1170, ECON 2000, ECON 2100, BUAD 2231, BUAD 3351, BUAD 3361, BUAD 3771. The Business Administration Department will evaluate applicants to determine if undergraduate coursework or graduate coursework such as MBA 5100 and MBA 5105 will be needed to resolve deficiencies prior to starting required program courses.

Proposed:

MBA Admission Requirements

Applicants for admission to the MBA program will be evaluated on the following criteria:

1. An undergraduate grade point average with minimum of 80 credit hours that is at least 2.75 at Bemidji State University OR a bachelor’s degree from a regionally-accredited university or its equivalent with an undergraduate grade point average that is at least 2.75.

2. A combination of undergraduate GPA and GMAT score (or an equivalent GRE score) from test taken within the past five years that meets one of the following criteria:

| GPA of at least 2.75 and GMAT of at least 500 or |
| GPA of at least 3.00 and GMAT of at least 450 or |
| GPA of at least 3.25 and GMAT of at least 400 or |
| GPA of at least 3.50* |

*The GMAT may be waived for candidates who satisfy ALL of the following requirements:

- Earned a 3.5 cumulative GPA
- Admitted or have graduated as Business Administration or Accounting majors and minors at Bemidji State University OR graduated with a business degree from a regionally-accredited school
- Completed a minimum of 80 hours at the time of application
- Meet all English proficiency requirements
OR professional licensure in the US as a CPA, CFA, or CFP

OR an earned terminal degree (PhD, DBA, MD, JD, etc.) from an accredited institution.

3. Two letters of recommendation from professional individuals

4. A one to two page letter of intent that states why the applicant is seeking this degree with a resume

5. TOEFL or IELTS scores for international applicants

In addition, applicants to the program will need to fulfill demonstrated competencies with a C or better in the areas of accounting, economics, management, marketing, finance, and statistics. This competency can be demonstrated by the completion of the following undergraduate courses at Bemidji State University, their equivalents: ACCT 1101, ACCT 1102, MATH 1170, ECON 2000, ECON 2100, BUAD 2231, BUAD 3351, BUAD 3361, BUAD 3771.

The Business Administration department will evaluate applicants to determine if undergraduate coursework or graduate coursework such as MBA 5100 and MBA 5105 will be needed to resolve deficiencies prior to starting the required program courses.
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Form 8
Updated: 09.18.15

Signatures

Dr. YoungSeob Son / Associate Professor and Director of MBA Program / 09.09.16
Proposer / Title / Date

Dr. Bonnie Higgins / Dean of College of Business / on behalf of department chair / 09.09.16
Chair or Director / Department or Program / Date
Note: "All departmental recommendations [on curriculum] must be reviewed and approved by the department's faculty."--IFO/MnSCU Master Agreement 2009-2011, 20.A.3 (p. 80).

At this point, packet goes to Records Office/Curriculum Coordinator to be logged in to the Curriculum Proposal Progress Grid.

Dr. Bonnie Higgins / Dean of College of Business / 09.09.16
Dean / College / Date

Note: If proposal is sent back to the Proposer, please notify the Curriculum Coordinator. If approved, packet goes to Academic Affairs Office.