## Packet Contents

<table>
<thead>
<tr>
<th>1.1 Summary</th>
</tr>
</thead>
</table>

## Course Modification

<table>
<thead>
<tr>
<th>1.2 BUAD 3420 Employment Law to Labor and Employment Relations; description and prerequisite change</th>
</tr>
</thead>
</table>

| 1.5 Signatures |
BSU Curriculum Forms

Form 1

Curriculum Modification Summary

College: College of Business
Department: Business Administration
Proposer: Dean Frost
Proposer’s position: Professor

Describe the modification(s) you propose, and how it (/they) will work to students' advantage. (This description and explanation will be included in Curriculum Report packets forwarded to the Faculty Senate.):

This modification seeks to revise the course title and the course description. It proposes to use the title “Labor and Employment Relations” for BUAD 3420 Employment Law. It further proposes to use “Study of labor relations, collective bargaining, employment law practices, and current employee relations procedures” as the course description replacing the currently listed description of “The study of employment law and labor relations. The course will include presentations, negotiation simulations, and case studies.” BUAD 2220 Legal Environment and BUAD 3351 Management will be added as prerequisites.
The course prefix, number, and credit hours remain unchanged.

Modifications proposed (specify number of each):

___1___ Course Modification(s) (form 2)
___1___ New Course(s) (form 3)
___1___ Course Drop(s) (form 4)
___1___ Program Modification(s) (form 5)
___1___ New Program(s) (form 6)
___1___ Program Drop(s) (form 7)

The modifications affect (check):

___ Liberal Education
___ Undergraduate Curriculum
___ Graduate Curriculum
___ Teacher Licensure Program(s)
BSU Curriculum Forms

Form 2

Course Modification Form

Current Course Number(s):
   Undergraduate: BUAD 3420
   Graduate:

Proposed Course Number(s), if different:
   Undergraduate:
   Graduate:

Current Course Title: Employment Law

Proposed Course Title, if different: Labor and Employment Relations

Current Course Description: The study of employment law and labor relations. The course will include presentations, negotiation simulations, and case studies.

Proposed Course Description, if different: Study of labor relations, collective bargaining, employment law practices, and current employee relations procedures. Prerequisites: BUAD 2220 and BUAD 3351.

Current Credits: 3
Proposed Credits, if different:

Current Prerequisite(s): None
Proposed Prerequisite(s), if different: BUAD 2220, BUAD 3351

1) Reason(s) for change(s):
   Up until the 2012-13 BSU Catalog, the title for BUAD 3420 was Labor and Employment Relations. This proposal seeks to return the course title to its earlier form from the newer Employment Law title. This title more accurately reflects the emphasis of topical coverage in the course. This proposal seeks to replace the course description to more completely describe the major topics of the course. The proposal will also drop the statement of course assignments from the course description to allow individual instructors freedom to choose course assignments as learning evaluation tasks.

2) May this modified course replace the current course for students remaining in the old curriculum? Yes ___X___ No ______ If not, please drop the current course and submit a new course form for the modification.
3) Do these modifications change any of the following? **For all Yes answers, please provide updated information on the next page.**

- Student Learning Outcomes: Yes ______ No __X__
- Major Content Areas: Yes ______ No __X__
- Projected Maximum Class Size (Cap): Yes _____ No __X__

*adding Student learning outcomes and major content areas to curriculum. Inadvertently left out in previous curriculum. Not changing.

4) Current Course fee(s) per student: $ 0
   Proposed Course fee(s) per student, if different: $
   for:

5) Service Areas:
   This course is a requirement or an elective in the programs/areas listed below. To locate where this course appears please search the online catalog, as follows:
   a) go to [http://www.bemidjistate.edu/academics/catalog/](http://www.bemidjistate.edu/academics/catalog/) and choose the most recent catalog(s),
   b) click on “Areas of Study, and Course Descriptions,”
   c) click on “PDF of Entire Catalog” in upper right,
   d) press Ctrl F, and enter the prefix and number of the course(s) from this form.

   Non-licensure programs:
   
   Teacher Licensure programs:
   
   Liberal Education:

   The above “service area” programs/departments were notified of this modification on ________ (date) by ________________ (mail, email, or phone).

   Please check one of the items below:
   
   ______ No comments were received from other programs or departments within one week of the notification.
   
   ______ Comments were received within one week of the notification, and are attached.
A. COURSE DESCRIPTION
Credits: 3
Lecture Hours/Week: 3.0
Lab Hours/Week: **
OJT Hours/Week: **
Prerequisites: 2220, 3351
Co-requisites: None
MnTC Goals: None
Course Description:

3420 Labor and Employment Relations (3 credits)

Study of labor relations, collective bargaining, employment law practices, and current employee relations procedures.

B. COURSE EFFECTIVE DATES: 20181(Summer Session I) – Present

C. OUTLINE OF MAJOR CONTENT AREAS
I. Survey of Labor Relations
II. Collective Bargaining
III. Employment Law
IV. Current Employee Relations Procedures

D. LEARNING OUTCOMES (General)
Business Administration Departmental Student Learning Outcomes
1. Graduates will attain higher learning in the field of business.
2. Graduates will demonstrate information literacy.
3. Graduates will demonstrate ability to use practical business tools.
4. Graduates will demonstrate good communication skills and ability to work effectively as part of a team.
5. Graduates will demonstrate ability to analyze complex business situations and ethical obligations in a realistic business environment.

**Students completing BUAD 3420 will achieve Student Learning Outcomes 1, 2, 3, 4, and 5.

E. Minnesota Transfer Curriculum Goal Area(s) and Competencies
None

F. LEARNER OUTCOMES ASSESSMENT
As noted on course syllabus

G. SPECIAL INFORMATION
None noted
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Form 8
Updated: 09.18.15

Signatures

Dean Frost / Professor / 11.21.16 ____________________________
Proposer / Title / Date

Douglas Leif / Business Administration Department Chair / 11.28.16
Chair or Director / Department or Program / Date
Note: "All departmental recommendations [on curriculum] must be reviewed and
approved by the department's faculty."--IFO/MnSCU Master Agreement

At this point, packet goes to Records Office/Curriculum Coordinator to be logged in
to the Curriculum Proposal Progress Grid.

Bonnie Higgins / College of Business / 11.29.16 _________________
Dean / College / Date

Note: If proposal is sent back to the Proposer, please notify the Curriculum
Coordinator. If approved, packet goes to Academic Affairs Office.