

**Hospitality Team
Minutes
October 19, 2009**

Present: Barb Butler, Marty Wolf, Laurie Desiderato, Dominique Wilson, Mark Christensen, Elizabeth Dunn, Rose Jones, Tammy Mayer, Dan Wiltse, Carol Nielsen, Rick Koch

1. Approve Minutes from Sept 21, 2009: Minutes were approved
2. Additional Team Members:
 - Tammy Mayer, Barb Butler, Dan Wiltse.
 - Suggestion: someone from Building and grounds: Jeff Sande
 - Community person: eventually, also addition possibly of Bemidji Chamber of Commerce
3. Resource Room:
 - Rose talked with Jeff Sande about the plans for the resource room.
 - He stated to tell what we want done, then put a work order in for it.
 - Elizabeth has a fridge for the room
 - Suggestion: add memorabilia and artwork to the room
 - Tammy Mayer will check to see if we can borrow furniture from stores in town
 - Other locations for getting nice furniture: Res. life, C3 store, Check with Dana Danielson to see what furniture is available.
 - Suggested to include Kathy Berglund because she is good with decorating
 - Room should be ready by February 15th.
 - Having food in the room depends on if it is perishable
 - Gift cards can be given for Java City, or a guest account can be given for Java City, another suggestion includes a dining card for HLC visit team members
 - Plants should be placed in the resource room
4. Restaurant Information:
 - Amy Piekarski, Rick Koch, Laurie Desiderato, will look into restaurant info.
5. Bemidji City Information:
 - Rose checked on getting a packet of info at Visit Bemidji; this can be done and have restaurant info too. Restaurant sub-committee will collaborate on this.
 - Suggested that there should be a community meet and greet for the HLC visit team.
6. Campus Information:
 - At the next meeting Laurie will bring a new faculty folder.
 - Map of campus and tunnels is floating around campus
 - Carol Nielsen, Mark Christensen, and Tammy Mayer are working on the faculty scholarship display cases.
7. Tour Guides:
 - Tour guides are available from the Admissions office for the entire visit time.
 - Suggestion: Interview for which tour guides to utilize
 - Suggestion: have a core of students to do the tours and train them especially for this event.
 - Include students from wide variety of majors and wide age range.

Next meeting will take place on November 16th, 2009 at 10:00 a.m. in B139.