

Date: October 16, 2009  
 To: Campus  
 From: HLC Writing Team  
 Elizabeth Dunn, HLC Co-chair (Interim Dean, College of Arts & Sciences)  
 Marty Wolf, HLC Faculty Co-chair (Math & Computer Science Department)  
 Susan Hauser, Writer (English Department)  
 Subject: HLC Self-Study Draft

Attached is a draft of Bemidji State's 2010 HLC self-study document. The team invites you to comment freely on the content and to provide supporting information, especially regarding notes that are shaded in gray.

The Writing Team thanks the five criterion committees for their ongoing work. They are providing content and evidence for the document and are commenting on drafts. To view their work, visit the self-study web site <<http://www.bemidjistate.edu/hlc/>> and click on Committees in the left column. Other information about our self-study process is also available on this site.

Please send your comments to Marty Wolf (mwolf, # 23, 2825). We would like them by November 6 so that we may consider them as we complete the document. Questions may also be addressed to Marty.

### Self-Study Deadlines

Due Dates	Actions
10/16/09	Draft to campus.
11/06/09	Comments due to writing team.
12/01/09	Completed copy to Production Office.
01/22/10	Self-study due at HLC offices.
02/15/10	Mock visit.
03/22-24/10	HLC team campus visit.

### READING & COMMENTING ON THE 10/16/2009 DRAFT

*On weird things in the text:*

- Gray highlighting indicates that the text is in progress. Comments and suggestions are especially welcome regarding these passages.
- A tilde (~) indicates a link, even if it is not yet active. Please feel free to provide URLs.
- In Chapter One, double letters (MM, etc.) indicate placement for sidebar pieces.

*Regarding your comments:*

- Notes written on hard copy are preferred.
- If you provide your comments in an email, please point to the relevant text by including four or five words from the beginning of the nearest paragraph, so the writing team can easily locate the section you are critiquing.
- Send comments to Marty Wolf, mwolf, # 23, 2825.
- Questions may also be addressed to Marty.

*Regarding previous Criterion Committee comments:*

- Some Criterion Committee comments delivered to the HLC co-chairs are not yet incorporated into this draft. To the committees: please assured that we have your comments, that we will address them in subsequent iterations of the document, and that you will have a chance to review the edits.

*Regarding the Core Components*

- The criterion chapters are not organized by core components. Rather, the core

components are embedded in an organization suited to our story. Core components will be identified throughout the finished document and in the summary at the end of the document.