

# HLC Criterion 3 Team Meeting

Wednesday from 9 – 10:00 AM in Sattgast 314.

## Team Members:

Andy Hafs - Chair, Jim Barta - Co – Chair, Debbie Guelda, Michael Urban, Tammy Bobrowsky, Leslie Darmofal, Zachary Johnson, Corey Stockman

## Agenda

Set future meeting dates.

Determine the procedures we want to use.

Decide on individual and team responsibilities.

Discuss what evidence we need to collect and discuss the how we will do this and how we will share it. \*

\*(From Marty Wolf) I think there are two main deliverables from the Criterion Committees.

1. Items that will provide the evidence you need to substantiate a claim. These are data requests. These come to Randy and me and then we meet with the Data Team to prioritize data requests from the committees and to ensure that duplicates are minimized. Either we get the data back to you, or tell you we can't generate that information.

For example, if you think the claim that Fisheries majors are retained at a higher rate than other majors are important to substantiate a claim about retention efforts (maybe the fisheries professor gives out candy at every class meeting) you might want data of consisting of the retention rate of fisheries majors before and after the handing out of candy started and the university wide retention rate.

Most of your work this semester will be of this form. The more refined the request is, the better, but it will often be an iterative process, based on your needs and what the Data Team can provide.

2. A draft of the assurance argument for each of the core components. This task will mostly happen next fall--after you have most of your data in hand. Your committee will prioritize what to report--what provides the best evidence. There may be additional data requests that result from this process. This can be rawer. I make no promises about preserving anyone's language when I write the final assurance argument. I will have more guidance for you on this later in the process. Keep the questions coming and if you think it would be helpful to chat, let me know. I can meet with you. Regards, MW