



This employee information sheet is provided to you in accordance with Minnesota workers' compensation laws. If you have questions about any information contained in this information sheet, please contact the **DOER Workers' Compensation Claims Specialist** assigned to assist with your claim at the number on the enclosed claim acknowledgement letter or **(651) 296-6521** or **TTY (651) 297-7959** or, contact your agency Workers' Compensation Coordinator.

Minnesota Workers' Compensation System Employee Information Sheet

What does workers' compensation pay for?

- Medical care for the work injury, as long as it is reasonable and necessary
- Wage-loss benefits for part of your lost income (there is a three calendar day waiting period before these benefits start)
- Benefits for permanent damage or loss of function of a body part
- Benefits to your spouse and/or dependents if you die of a work injury
- Vocational rehabilitation services if you cannot return to your pre-injury job or to your pre-injury employer

How are workers' compensation benefits paid?

Your workers' compensation benefits are paid by your agency. State law sets the benefit levels. Please note: pursuant to statute, the Department of Employee Relations' (DOER) Workers' Compensation Program can obtain medical information specific to your work injury without your authorization.

If **DOER accepts** your claim for wage loss benefits and you have been disabled for more than three calendar days:

- DOER will send you a copy of the *Notice of Insurer's Primary Liability Determination* form stating your claim is accepted.
- DOER must start paying wage-loss benefits within 14 days of the date your agency knows about your work injury and lost wages. DOER must pay benefits on time. Wage-loss benefits are paid at the same intervals as your work paychecks.

If **DOER denies** your claim for benefits:

- DOER will send you a copy of the *Notice of Insurer's Primary Liability Determination* form stating it is denying primary liability for your claim. The form must clearly explain the facts and reasons why DOER believes your injury or illness did not result from your work.
- If you disagree with the denial, you should talk to the Workers' Compensation Claims Specialist handling your claim. This person can answer most questions about your claim. You can contact your Claims Specialist by calling their direct dial number or: (651) 296-6521 or TTY (651) 297-7959

- If you are not satisfied with the response you receive from DOER and you still disagree with the denial, you should contact the Department of Labor and Industry at one of the numbers below to see what to do next.

If you have other questions or need more help, call the Minnesota Department of Labor and Industry's Workers' Compensation Hotline:

Twin Cities and Southern Minnesota: **(651) 284-5005 or 1-800-342-5354 or TTY (651) 297-4198**
Duluth and Northern Minnesota **(218) 723-4670 or 1-800-365-4584**

Your call will be answered by experienced workers' compensation specialists, who will provide **instant, accurate information and assistance**. Additional workers' compensation information is available on Labor and Industry's Web site at www.doli.state.mn.us.

Your employer is required by law to send you this information. This material can be made available to you in different formats, such as large print, Braille or on audiotape, by calling the numbers printed above.

Last updated August 2000. This form may be copied or reproduced electronically. Do not file this form with the Department of Labor & Industry.

Additional Information About Your Workers' Compensation Claim

- You will receive a copy of the First Report of Injury form your agency submitted to DOER that you should review for accuracy. Contact your DOER Claims Specialist if any information is missing or if you spot any inaccurate information.
- If you want to submit an optional statement concerning your claim, you may do so by submitting a handwritten account of your injury or illnesses. Please simply relay the facts surrounding your work injury or illness and sign and date the statement before sending it to your DOER Claims Specialist.
- If you have regular income from a second job, make sure that the wage documentation from your second job is promptly sent to your DOER Claims Specialist.
- Your agency and the State of Minnesota have elected to contract with a certified workers' compensation managed care plan for medical treatment related to your work injury or illness. The provider of these services is **Comprehensive Managed Care (CMC)**, a subsidiary of Blue Cross Blue Shield of Minnesota. You may have the right to obtain medical treatment from your personal physician for your work injury or illness. Please refer to the enclosed letter regarding CMC for further information related to your responsibilities related to seeking medical treatment for your work injury or illness.
- Under the terms of the bargaining agreement you are covered by, you may be eligible to supplement your workers' compensation benefits with your sick and/or vacation leave accruals. For more information on this option, contact the Workers' Compensation Coordinator, the Human Resources office in your agency or a union representative.

This material can be made available to you in different formats, like large print, Braille or audiotape, by calling DOER at (651) 296-6521 or TTY (651) 297-7959.