

DATE: July, 2007
TO: Classified, MSUAASF and Managerial Employees
FROM: Terri Davis, Personnel Officer, Sr.
SUBJECT: SUBJECT: 2007-2008 Holiday Schedule for Eligible Employees

2007 - 2008 HOLIDAY	Day Observed*	Date Observed*	Class Conf.	Class Mgr.	Council 6	Middle Mgmt.	MAPE	MN NRS Assoc.	MSUAASF	Uncl. Mgr.
Labor Day	Monday	Sept. 3, 2007	X	X	X	X	X	X	X	X
Veterans' Day	Monday	Nov. 12, 2007	X	X	X	X	X	X	X	X
Thanksgiving Day	Thursday	Nov. 22, 2007	X	X	X	X	X	X	X	X
Day After Thanksgiving	Friday	Nov. 23, 2007	X	X	X	X	X	X	X	X
Day Before Christmas	Monday**	Dec. 24, 2007	X						X	
Christmas Day	Tuesday	Dec. 25, 2007	X	X	X	X	X	X	X	X
Day After Christmas	Wednesday	Dec. 26, 2007							X	
New Year's Day	Tuesday	Jan. 1, 2008	X	X	X	X	X	X	X	X
Martin Luther King Day	Monday	Jan. 21, 2008	X	X	X	X	X	X	X	X
Presidents' Day	Floating Holiday	Feb. 18, 2008		X	X	X	X	X		X
Memorial Day	Monday	May 26, 2008	X	X	X	X	X	X	X	X
Independence Day	Friday	July 4, 2008	X	X	X	X	X	X	X	X
Floating Holiday**	(One per fiscal year)		X	X	X	X	X			

Eligible employees must be in pay status on the normal workdays immediately preceding and following the holiday to receive pay for the holiday.

*Assumes a normal 5 day work week.

**See applicable bargaining unit agreement or compensation plan for request and approval process.