

BEMIDJI STATE UNIVERSITY
Records & Registration Office
Deputy Hall, Room 101, #12
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Bemidji, MN 56601
218/755-2020 Fax: 218/755-4409
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Duplicate Diploma Request

Graduates of Bemidji State University may order multiple copies of their diplomas. Duplicate diplomas are mailed on receipt of order. Fees for duplicate diplomas are \$10.00. Mail the completed form and check or money order payable to Bemidji State University to above listed address.

Name (first/middle/last) as it is to appear on the diploma* (please print clearly)

SSN/BSU ID #

Street: _____ Phone Number: _____

City: _____ State: _____ Zip: _____

E-mail: _____

Degree: _____ Graduation Date: _____

Student Signature: _____ **Date:** _____

*If you are requesting a diploma name that differs significantly from the name on your records, you must submit documentation. For more information, contact the Records Office.

For office Use Only: Date Sent: _____ Initials: _____