

Records Office

Deputy Hall, Room 101, #12
Bemidji, MN 56601
218/755-2020 Fax: 218/755-4409
records@bemidjistate.edu

Substitute/Transfer Course Equivalency

Separate forms must be used for each program (major/minor/liberal education/areas of emphasis/licensure) and for each college or transfer.

Name: _____ SSN/BSU ID: _____

Street: _____ Date: _____

City: _____ State: _____ Zip: _____

This equivalency evaluation is for courses taken at:

_____ for my (check one only and identify):
(Specify Institution)

Catalog Used

- Major: _____
- Minor: _____
- Liberal Education (transfer only): _____
- Area of Emphasis: _____
- Licensure Endorsement: _____

Verify (Office Only)

Substitute/Transfer Course(s):

To be used in place of:

Trans. Dept.	Course No.	Substitution/Transfer Course Title	Period Taken	Grade Rec'd	Credits Rec'd

BSU Dept.	BSU Crs. No.	Course Title	DARS Perm. Equiv.* Y/N	Credits Granted

* Y indicates that this transfer equivalency can be set-up as a permanent equivalency in DARS

Signature of Advisor: _____ Recommendation: Approval Denial

Signature of Dept. Chair: _____ Recommendation: Approval Denial

COMMENTS:

Registrar: _____ Recommendation: Approval Denial

For Office Use ONLY

DARS: _____
Date Initials Code Req.

Sent: _____
Date Initials