

Graduation Summary and Application Form



Records Office
Deputy Hall, Room 101, Box 12
Bemidji, MN 56601
218/755-2020
Fax: 218/755-4409
records@bemidjistate.edu

Name: _____ SSN or BSU ID: _____
Last First MI

Address: (Notification will be sent upon return of Grad Plan from department, this could take 1-3 months.)

Street 1: _____

Street 2: _____

City: _____ State: _____

Zip Code: _____ Telephone Number: _____

Name as it will be printed on diploma: _____ Hometown: _____

Send my Diploma to: (All correspondences regarding commencement will be sent to this address as well as your diploma and final transcript upon posting of your degree.)

My Address (Listed Above)

Other: Street 1: _____

Street 2: _____

City: _____ State: _____

Zip Code: _____ Telephone Number: _____

NOTE: Spring Commencement information will be available for students in early April. Detailed information is available at www.bemidjistate.edu/commencement. Students who graduate during the prior fall or subsequent summer term are invited to the spring ceremony with the spring semester graduates.

Honors Program: Y N

Degree: _____

Major(s): _____

Areas of Emphasis/Specialty:

Minor(s): _____

Term/Year courses will be complete: _____

Graduation Fee: \$10.00

(Payable at Records Office,
Deputy Hall, Rm. 101)

Cashier's Signature: _____

Date: _____

Receipt #: _____

Please read the following requirements and check them off accordingly to the degree you are applying for.

Bachelor's Degree

- A minimum of 128 semester credits
- A minimum of 40 semester credits at the 3000 or 4000 level
- A minimum of a 2.00 cumulative GPA, some majors require a higher cumulative GPA
- A minimum of 1/3 of the Major Credits from BSU
- A minimum Major GPA of 2.25, some majors require higher
- Completion of BSU liberal education requirements

Associate's Degree

- A minimum of 64 semester credits
- A minimum of 22 of the 64 semester credits need to be BSU credits
- A minimum of a 2.00 cumulative GPA
- Completion of BSU liberal education requirements

Multiple Bachelors Degree's (Ex: BA & BS)
A minimum of 158 semester credits

I have read and understand the above requirements for graduation:

(Student Signature)

(Date)

Name: _____ SSN or BSU ID: _____

Last

First

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Courses to Be Completed

(Includes current enrollment)

List below those courses you are currently enrolled in and those you have yet to complete to fulfill your degree plans. Changes made on graduation plans must be reported to Records and Advising Services for approval prior to graduation. Please be as accurate as possible on this form. Use additional sheet if more space is needed.

Liberal Education	Dept.	Course #	Course Title	Credits	Term/Year
	_____	_____	_____	_____	_____
	_____	_____	_____	_____	_____
	_____	_____	_____	_____	_____
	_____	_____	_____	_____	_____
Major/Emphasis Requirements	Dept.	Course #	Course Title	Credits	Term/Year
	_____	_____	_____	_____	_____
	_____	_____	_____	_____	_____
	_____	_____	_____	_____	_____
	_____	_____	_____	_____	_____
	_____	_____	_____	_____	_____
	_____	_____	_____	_____	_____
	_____	_____	_____	_____	_____
	_____	_____	_____	_____	_____
	_____	_____	_____	_____	_____
Minor Requirements	Dept.	Course #	Course Title	Credits	Term/Year
	_____	_____	_____	_____	_____
	_____	_____	_____	_____	_____
General Electives	Dept.	Course #	Course Title	Credits	Term/Year
	_____	_____	_____	_____	_____

Credits completed: _____ Credits yet to complete (total from above): _____ **Total Credits:** _____

FOR OFFICE USE ONLY

Approved: _____ Disapproved: _____

Please check here if you have more than this sheet of courses that need to be completed.

Name: _____ SSN or BSU ID: _____

Last

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Approved Transfer Equivalencies and/or Course Substitutions

(Not reflected on your DARS Report)

Please include detailed information regarding the approved transfer equivalencies and/or course substitutes that do not appear on your DARS report. This information will be used in conjunction with your DARS report to determine degree completion

For: Major, Minor, Liberal Education, Other	Required Course	Information regarding how the course is satisfied	For Dept. Chair Only: Indicate Yes or No and Initial

*Attach a copy of your DARS report to these documents and submit to the Records Office. You may print a copy of your DARS report through e-services, available through 'My BSU' from the BSU homepage.