Student Organization Advisor Contract

The members of ________________________________, by the selection process outlined in our constitution hereby announce that __________________ will be our organization advisor for the academic year.

BSU has the following basic expectations of all organization advisors:

- Meet with the executive board as often as necessary
- Explain institutional policy/procedure
- Offer financial management advice
- Provide continuity for the organization from year to year
- Act as a resource to the group
- Attend programs that may potentially have liability/risk for the institution
- Intervene when knowledge of illegal activity/activities contrary to BSU policy occur

The following expectations are to be negotiated between the advisor and the student organization. Please check off all expectations the advisor is willing to commit to, make one copy for both the advisor and the executive board, and return a copy to the HMU.

_____ attend all meetings
_____ attend all executive meetings
_____ meet with the President/Chairperson before/after meetings
_____ attend a specified number of club/organization events
_____ help to prepare the agenda for meetings
_____ speak up during meetings with relevant information
_____ challenge group members/officers to think creatively
_____ take an active part in formulating the goals of the group
_____ take an active part in facilitating the development of group goals
_____ promote group activities to other faculty/staff
_____ other (list)
_____ other (list)

The above expectations and responsibilities may be reconsidered at anytime based on the needs of all parties.

Signatures
I have met with the student organization and discussed the expectations/responsibilities and will fulfill these to the best of my ability.

__________________________________________________
Advisor Signature / Date

__________________________________________________
Organization Leader / Date

__________________________________________________
Associate Director, HMU / Date

*Last updated Summer 2010*