

Student Organization Advisor Contract

The members of _____, by the
selection process _____
(Organization name)
outlined in our constitution hereby announce that _____ will be our
(Advisor name)
organization advisor for the _____ academic year.

BSU has the following basic expectations of all organization advisors:

- Meet with the executive board as often as necessary
- Explain institutional policy/procedure
- Offer financial management advice
- Provide continuity for the organization from year to year
- Act as a resource to the group
- Attend programs that may potentially have liability/risk for the institution
- Intervene when knowledge of illegal activity/activities contrary to BSU policy occur

The following expectations are to be negotiated between the advisor and the organization. Please check off all expectations the advisor is willing to commit to, make one copy for both the advisor and the executive board, and return a copy to HMU.

_____ attend all meetings

_____ attend all executive meetings

_____ meet with the President/Chairperson before/after meetings

_____ attend a specified number of organization events

_____ help to prepare the agenda for meetings

_____ speak up during meetings with relevant information

_____ challenge group members/officers to think creatively

_____ take an active part in formulating the goals of the group

_____ take an active part in facilitating the development of group goals

_____ promote group activities to other faculty/staff

_____ other (list)

The above expectations and responsibilities may be reconsidered at anytime based on the needs of all parties.

Signatures

I have met with the student organization and discussed the expectations/responsibilities and will fulfill these to the best of my ability.

Advisor Signature / Date

Organization Leader / Date

Associate Director HMU / Date