Hobson Memorial Union
Hobson Harbor for Organizations (H2O): a Center for Student Involvement
Student Organization Desk Space Allocation
2009-2010

Name of Student Organization: _____

Student Organization Contacts: Include Lead Officer, two members and your Advisor

Lead Officer: _____ Email:_____

Advisor: _____ Email:_____

Member Name: _____ Email:_____

Member Name: _____ Email:_____

Total Number of Members: _____ Number of Officers: _____

Projected Number of Members Who Will Use the Desk/Office: _____

Please answer the following questions. You may attach additional paper if needed.

1. Summarize your organization's mission and goals. Describe how the desk/office space would be used to improve the effectiveness of your organization and help achieve your organization's mission and goals.

2. Demonstrate how your organization achieves maximum student participation in the leadership and implementation of your group's mission and goals. (i.e., what is your leadership/officer structure? What office related tasks are delegated? Are there any other committees or projects that would necessitate a desk/office space?)

3. How would being assigned desk/office space assist with collaboration/interaction with other groups?

4. Is there any other information you would like to include for consideration?