



BEMIDJI STATE UNIVERSITY
*2009-10 Residence Hall and Dining
 Service Application/Contract Form*

Part 1: Student Data

Last Name _____ First Name _____ MI _____
 _____ OR _____ Gender: ___ Male ___ Female Date of Birth: ____/____/____
 BSU Student ID Number Social Security Number Month Day Year
 Perm. Address: _____ City _____ State _____ ZIP _____
 Country (other than U.S.A) _____ Cell Phone: _____ E-Mail _____
 Parent/Guardian/Spouse _____ Home Phone () _____
 Address: _____ Cell Phone () _____
 _____ Work Phone () _____
 (If different than student's address)
 City: _____ State: _____ ZIP: _____
 Semester you plan to move into the residence halls: Fall 2009 Spring 2010
 Returning Students Only: Will you be graduating at the end of fall semester? Yes No
 Status: New Entering Student at BSU Transfer Student from another Institution Returning BSU Student
 Number of Earned College Credits to date: _____ Current Age: _____
 Entering Class Rank: Freshman Sophomore Junior Senior Graduate Student
 Northwest Technical College PSEO Other (explain) _____

Part 2: Assignment Preferences

Sections A–D: List your room preferences. Every effort will be made to accommodate your preferences while making hall and room assignments, however, we cannot guarantee them. Further information is available on our website: www.bemidjistate.edu/students/reslife

A. Residence hall, floor and room type preferences: List your top three residence hall, floor, wing and room type preferences in the space provided below (Example: Oak - 3 - B - Double). **New incoming freshmen are assigned to a double room with a roommate.** Based on availability, **returning residents and transfer students are eligible for a special room option.** The following special room options are limited in number and include a higher cost: Single with Bath, Double as Single, and Suites.

View the housing option grid.

	Hall	Floor	Wing	Room Type
1.	_____	_____	_____	_____
2.	_____	_____	_____	_____
3.	_____	_____	_____	_____

Assign me to the FYRE Program (dbl room)
 (For more information, refer to our website)

Assign me to the Open Borders Floor (dbl room)
 (For more information, refer to our website)

Applying on the Web: Select residence halls and floors having FYRE & OBLC designations.

Once you've been notified of your assignment, if the room type you selected was not available, you may contact our office and request your name be placed on a waiting list for the specific room type you desire.

B. Have you previously lived in the BSU Residence Halls? ___Yes ___No If yes, please note most recent term _____

C. Health: Please mark any health/safety needs we should be aware of (or leave blank).
 Hearing Aids Wheelchair Accessibility Other _____
 (Students requiring ADA accommodations should contact our office as well as the Disabilities Services Office on campus 755-3883)

D. Smoking: Smoking is not allowed in the residence halls, but is allowed outside on-campus.
 I object to having a roommate who smokes No, I DO NOT object to a roommate who smokes Yes, I smoke

E. Preferred Roommate: Name must appear on each student's application in order to be considered.
 Name _____ Student ID or SS# _____

F. Lifestyle Options: Sleeping/Waking (select one) Early to Bed (before midnight) Late to Bed (after midnight)
 Room Cleanliness (select one) Neat Casual (messy)

DEPARTMENT OF RESIDENTIAL LIFE OFFICE USE ONLY

Hall _____ Room Number _____ Wing _____ Room Type _____ Meal Plan _____
 Submission Date _____ Effective Date _____ Check # _____ Amount _____

Part 3: Meal Plans

Please check one:

- Any 200 meals/semester plus \$320 in Beaver Bucks \$1100 Beaver Buck Plan
 Any 100 meals/semester plus \$575 in Beaver Bucks \$770 Beaver Buck Plan (Soph, Jr, Sr only)
 No meal plan (not an option for freshman students entering with less than 18 credits)
(These costs may be subject to change.)

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Part 4: Resident Agreement (please read carefully and initial each line)

To remain eligible for this contract, I agree:

- ___ This contract is binding for the full academic year (Fall 2009 and Spring 2010).
- ___ I will include a \$150 pre-payment with my Residence Hall Application /Contract form which will be applied to my room costs at the start of the term.
- ___ Canceling my contract has financial consequences;
1. **Canceling prior to the start of the contract:** Written notice postmarked 30 days prior to the start of the term will receive a \$50 refund of the \$150 pre-payment. Written notice received less than 30 days prior to the contract start date forfeits the full pre-payment but is relieved of any further obligation under the contract.
 2. **After the effective start date of the contract:** Residents wishing to cancel the room portion of the contract after the term has started must provide a written 30 day advance notice. Residents are responsible for room charges for the 30 days and will retain access to services through the 30th day. (additional \$30 administrative fee)
 3. **Fall Residents canceling for Spring Semester:** Submit a Room and Board Cancellation Form to the Department of Residential Life office on or before December 1, 2009 and check out by noon on December 17, 2009. Failure to submit a cancellation form by December 1st will result in a \$150 late cancellation fee. Cancellation requests received after December 17, 2009 will incur a \$300 late cancellation fee.
 4. **Fall Residents leaving during the semester break without proper notice or check out:** Student will be charged a \$300 late cancellation fee plus room charges for the break period. Improper check out fees will also be assessed.
- ___ My contract may be terminated by the Department of Residential Life for reasons of Academic Suspension/loss of student status, student conduct, or failure to check into my assigned residence hall by the third class day of the semester.
- ___ I will maintain a meal plan option for the academic year if I am a new entering freshman with less than 18 completed credits.
- ___ I have the first three weeks of each semester during which I may change or cancel my meal plan (Weeks are defined as Saturday through Friday). I understand I will be charged a weekly rate, as well as actual Beaver Bucks spent until the end of the day on Friday of the week I cancel or change my plan. (Only students entering with 18 or more earned credits may cancel their meal plan.)
- ___ I will be enrolled for six (6) or more semester hours each term.
- ___ I will comply with all state, University, and Department of Residential Life rules and regulations stated in the "BSU Student Guide."
- ___ The University is not responsible for injury to persons, or damages to anyone's personal property which result from resident's negligence or resident's negligent use of privately owned or state supplied property or furnishings.
- ___ The University, its officers, employees, and agents shall have the right to enter assigned rooms for the purpose of inspection and repair, preservation of health, safety, quietude, recovery of University owned property, and for suspected policy violations.
- ___ I will be financially responsible for keeping the room and its furnishings clean and free from damage.

Signature _____ Date _____

RETURN APPLICATION/CONTRACT AND \$150 PREPAYMENT TO:

Department of Residential Life, Walnut Hall #33, Bemidji State University, 1500 Birchmont Drive NE, Bemidji MN 56601-2699
Phone: 218-755-3750 / 888-350-4255 Fax: 218-755-3753 Website: www.bemidjistate.edu/students/reslife

IMPORTANT DATES AND INFORMATION:

- | | |
|-----------------------------------|---|
| July 21, 2009 | Postmarked date to cancel your contract and receive a \$50 refund of your prepayment |
| July 22–Aug 20, 2009 | Postmarked date to cancel your contract without incurring room costs and fees |
| August 21, 2009 (Friday) | Residence Halls open 9:00 a.m. (first meal served is dinner) FYRE students are encouraged to move in Aug 22nd |
| November 26-29, 2009 | Thanksgiving break (last meal served is dinner the 24 th ; will resume serving dinner on the 29 th) |
| December 1, 2009 | Final postmark date to cancel a "spring only" contract and receive a \$50 refund of the pre-payment. |
| December 17, 2009 | End of Fall semester. Residence Halls close at noon (last meal served is dinner on Dec. 16th) |
| Dec. 2, 2009-Dec. 17, 2009 | Postmarked dates for a fall residents to cancel a contract for Spring. A \$150 late cancellation fee will be assessed plus room costs until proper check out. |
| January 9, 2010 | Final postmark date for new students to cancel a "spring only" contract. Forfeit pre-payment and released from contract without incurring room costs or fees. |
| January 10, 2010 (Sunday) | Residence Halls open 9:00 a.m. (first meal served is evening dinner) |
| March 6-14, 2010 | Spring Break (last meal served is dinner on the 5 th ; will resume serving dinner on the 14 th) |
| May 8, 2010 | End of Spring semester. Residence Halls close at noon. (last meal served is lunch on the 7th) |

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