**TUESDAY, JANUARY 2, 2018**

No activities scheduled

**WEDNESDAY, JANUARY 3, 2018**

<table>
<thead>
<tr>
<th>Time</th>
<th>Event</th>
<th>Location</th>
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<tbody>
<tr>
<td>9:00 a.m. – 10:00 a.m.</td>
<td><strong>SPRING SEMESTER LAUNCH</strong></td>
<td>Beaux Arts Ballroom</td>
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<td>(Doors open at 8:45 a.m.)</td>
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<tr>
<td><strong>PRESENTERS:</strong></td>
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<tr>
<td>President Faith Hensrud</td>
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<tr>
<td>Dr. Randy Westhoff, Associate Vice President</td>
<td>Academic Affairs</td>
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<tr>
<td><strong>ATTENDEES:</strong></td>
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<tr>
<td>Campus Community Members</td>
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<tr>
<td>Topics covered:</td>
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<tr>
<td>• Implementation of the University Strategic Plan</td>
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<td>and Year 1 activities</td>
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<td>• HLC Accreditation</td>
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<td>10:00 a.m. – 11:00 a.m.</td>
<td><strong>INFORMATION TECHNOLOGY SECURITY WORKSHOP</strong></td>
<td>Bridgeman Hall 100</td>
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<td><strong>PRESENTERS:</strong></td>
<td>Information Technology staff</td>
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<td><strong>ATTENDEES:</strong></td>
<td>Campus Community Members</td>
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<tr>
<td>Take an hour out of your day to learn how to protect your personal information as well as our student and institutional information. You will be glad you did!</td>
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<td>11:00 a.m. – 11:30 a.m.</td>
<td><strong>YOUR NEW TEACHING AND LEARNING CENTER!</strong></td>
<td>Bridgeman Hall 100</td>
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<tr>
<td><strong>PRESENTERS:</strong></td>
<td>Center for Professional Development and Teaching and Learning Center staff</td>
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</tr>
<tr>
<td><strong>ATTENDEES:</strong></td>
<td>Faculty members</td>
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<tr>
<td>You spoke and we listened! We will share with you the results of the fall CPD Town Hall Meeting and how several support areas are joining forces to better support YOU!</td>
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11:30 a.m. – 12:15 p.m.  Lunch – see below to RSVP

12:15 p.m. – 1:45 p.m.  The need to belong: Engaging Students through Classroom Connections

Learn about the importance of belonging to student success and how to create lasting connections in the classroom, university, and community. Join us for mini-sessions and quick, high impact techniques!

If you will be attending, please RSVP to Jennifer Baumann at jbaumann@bemidjistate.edu by Thursday, December 28th, 2017.

2:30 p.m. – 3:30 p.m.  LAUNCH OF MASTER ACADEMIC PLANNING PROCESS  Bridgeman Hall 100

PRESENTERS:
Dr. Tony Peffer, Provost & Vice President
Academic & Student Affairs

ATTENDEES:
Campus Community Members

With BSU’s Strategic Plan now in place to inform our work, this session will formally launch the process through which we develop the University’s Master Academic Plan. We will focus our time on identifying the strategic priorities that will guide our planning and will introduce the committee/workgroup structure through which we will complete this essential shared endeavor.

3:30 p.m. – 4:30 p.m.  UNDERSTANDING STUDENTS IN CRISIS: WHAT TO DO.  Bridgeman Hall 100

PRESENTERS:
Lora Bertelsen, PhD., Psychologist, Health & Counseling
Amanda Gartner, MA, Therapist, Health & Counseling

ATTENDEES:
Campus Community Members

Many of us encounter students who may exhibit signs of distress. This session will provide an overview to what happens with our students psychologically. Tips and strategies on what to look for and how to respond will be offered in this session.

THURSDAY, JANUARY 4, 2018

8:00 a.m. – 9:00 a.m.  BASIC SKILLS WORDPRESS CONTENT MANAGEMENT FOR BSU WEBSITE  Memorial Hall 250

PRESENTERS:
Marketing & Communications staff

ATTENDEES:
Department / Office website managers

This session will provide an overview of how to use the
WordPress content management system to access, edit and create webpages on the BSU website. Tasks to be covered include use of consistent style across the website, adding or replacing photographs, revising headlines and text, and adding news stories, photo galleries and other types of posts. This training is intended for designated content managers in offices and departments, and they will be individually invited. Anyone who wishes to participate is welcome, but please email Scott Faust at no later than Friday, December 22nd, 2017 so we can arrange needed website access for you.

Computers will be provided, or you can use your own laptop.

9:00 a.m. – 10:00 a.m.  REFRESHER COURSE IN CREATING AND MAINTAINING WEBSITE EVENT CALENDARS  Memorial Hall 250

PRESENTERS:
Marketing & Communications staff

ATTENDEES:
Department / Office website managers

This session will cover how to create and maintain departmental and office calendars on the BSU website and ensure that public events are also shared in a timely and consistent way on the main university calendar on the BSU homepage. We will also cover how to use the Corq (BeaverLink) calendaring tool to place events on the university calendar. This training is intended for designated calendar managers in offices and departments, and they will be individually invited. Anyone who wishes to participate is welcome, but please email Scott Faust at sfaust@bemidjistate.edu no later than Friday, December 22nd, 2017 so we can arrange needed calendar access for you.

Computers will be provided, or you can use your own laptop.

10:00 a.m. – 2:30 p.m.  IMPROVING YOUR ONLINE COURSE WORKSHOP  Bridgeman Hall 100 including lunch

PRESENTERS:
Quality Matter certified facilitators
MOQI (Minnesota Online Quality Initiative)

ATTENDEES:
Faculty members (30 maximum)

The Improving Your Online Course (IYOC) workshop provides participants an opportunity to work on their own online or blended course as they apply the 21 essential Specific Review Standards of the Quality Matters Rubric.

Registration is required, in advance – register with Julie Adams at jadams@bemidjistate.edu
Noon – 1:00 p.m.  BASIC SKILLS WORDPRESS CONTENT MANAGEMENT FOR BSU WEBSITE  Memorial Hall 250

**PRESENTERS:**
Marketing & Communications staff

**ATTENDEES:**
Department / Office website managers

This session will provide an overview of how to use the WordPress content management system to access, edit and create webpages on the BSU website. Tasks to be covered include use of consistent style across the website, adding or replacing photographs, revising headlines and text, and adding news stories, photo galleries and other types of posts. This training is intended for designated content managers in offices and departments, and they will be individually invited. Anyone who wishes to participate is welcome, but please email Scott Faust at sfaust@bemidjistate.edu no later than Friday, December 22nd, 2017 so we can arrange needed website access for you.

Computers will be provided, or you can use your own laptop.

1:00 p.m. – 2:00 p.m.  REFRESHER COURSE IN CREATING AND MAINTAINING WEBSITE EVENT CALENDARS  Memorial Hall 250

**PRESENTERS:**
Marketing & Communications staff

**ATTENDEES:**
Department / Office website managers

This session will cover how to create and maintain departmental and office calendars on the BSU website and ensure that public events are also shared in a timely and consistent way on the main university calendar on the BSU homepage. We will also cover how to use the Corq (BeaverLink) calendaring tool to place events on the university calendar. This training is intended for designated calendar managers in offices and departments, and they will be individually invited. Anyone who wishes to participate is welcome, but please email Scott Faust at sfaust@bemidjistate.edu no later than Friday, December 22nd, 2017 so we can arrange needed calendar access for you.

Computers will be provided, or you can use your own laptop.

2:00 p.m. – 3:00 p.m.  STARFISH FLAGS REVISITED AND HANDS-ON ASSISTANCE  Memorial Hall 250

**PRESENTERS:**
Zak Johnson, Advising Success Center Director
Linda Wolf, TRIO/SSS Tutoring Coordinator

**ATTENDEES:**
Faculty members
The first half of this workshop for faculty will provide clarification on current flags, information on a new flag, and instructions for how to download advisee lists. During the second half, we will provide faculty with hands-on assistance and answer your questions regarding how-to use various features of Starfish.

Computers will be provided, or you can use your own laptop.

3:00 pm – 4:00 p.m.  HONORS RECRUITMENT MEETING  Memorial Hall 250

PRESENTER:
Dr. Season Ellison, Honor Program Director

ATTENDEES:
Faculty members

In this quick informational session, we will introduce the core values, classes, and activities, and opportunities supported by the Honors Program. We will discuss advising and flexibility within advising, student research opportunities. If you’re interested in learning more about Honors or teaching for Honors in the future, join us today!