

Guideline regarding Load/Overload at Bemidji State University for arranged courses

As a general practice, the University will not provide overload compensation for faculty who teach an arranged course. This is based on the provisions of Article 12, Section C which provides that overload is for “regularly scheduled and assigned classroom teaching...”. Additionally, Section C states that “independent studies . . . and related kinds of individualized instruction” are excluded from the overload pay provisions. Also, the University will generally not count arranged courses against the 24 credit teaching load that regular faculty may be asked to teach.

Exceptions to this practice need to be approved in writing by the Dean, at the time the schedule is submitted, in order for the faculty member to be specially compensated for an arranged course. This includes internships, which have previously been addressed in a separate set of guidelines.