

Operational Statement : Entry # 3**Date**

2021.02.23

Name/Title of the person completing this form

Completer Last Name	Completer First Name	Completer Title
Erickson	Sabrina	Executive Assistant, Academic Affairs

Email address of person completing this formsabrina.erickson@bemidjistate.edu**Name of the Unit (Department/Office/Area/Center/Council/Committee)**

Other

Other Unit

Textile Arts Department

Does your unit offer for-credit courses?

YES: Instructional

Academic Discipline Prefixes

- UNIV

Does your unit have IFO members?

YES: IFO Members

Unit Leader Name and Title

Leader Last Name	Leader First Name	Leader Title
White	Dakota	Chair

As a whole entity, this unit reports to...

Supervisor Last	Supervisor First	Supervisor Title
Anderson	Chris	Dean of College of Worth Programs

Unit Mission/Function Statement

The Textiles Program at Bemidji State is committed to the study and promotion of innovative textile practices. Working from traditional techniques such as weaving, dyeing, textile, printing, and fiber sculpture, students gain eloquence of skill, along with mastery of critical theory.

Unit Personnel

Personnel Last	Personnel First	Personnel Title	Personnel FTE
White	Dakota	Chair	1
Fletcher	Ari	Professor	1

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Personnel Last	Personnel First	Personnel Title	Personnel FTE
Barnes	Drew	Lab/Gallery Supervisor	1
Smith	Aspen	Internship Coordinator	1
Ametepe	Blake	Internship Office Assistant	0.5
Aitkin	River	Department Office Assistant	1

Unit Internal Structure

The Internship Coordinator reports to the Chair and coordinates all community experiences with local textile factories and art galleries.

Unit Cost Centers

Cost Center Code (six digits)	Cost Center Name	Active (A) or Inactive (I)
210xxx	Textiles Office Supplies	A
210xxx	Textiles Lab Supplies	A
210xxx	Textiles Internships	A

Unit Committees

Unit Committee Name
Textiles Student Success Committee
Textiles Summer Workshop Committee

Unit Grants

Grant Name	Grant is Active (A) or Pursued (P)
Jerome Foundation Artist Project Grant	P

Unit Webpages

Unit Home Page Address	Webpage Editor Name(s)
https://www.bemidjistate.edu/academics/departments/textiles	River Aitkin

Unit Email Boxes

Unit Email Address	Email Monitor Name(s)
textiles@bemidjistate.edu	River Aitkin

Unit Social Media

Social Media Handle	Social Media Editor Name(s)
BSUtextiles@tweeter	Aspen Smith

IFO Fund Management

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IFO Funds Tracker Last Name	IFO Funds Tracker First Name
White	Dakota

General Administrative Support

Support Last Name	Support First Name
Aitkin	River
Ametepe	Blake

Purchase Card (P-Card) Holders

P-Card Holder Last Name	P-Card Holder First Name
Aitkin	River
Ametepe	Blake
Barnes	Drew

Purchasing Support

Purchaser Last Name	Purchaser First Name
Aitkin	River

Contracting Support

Contract Support Last Name	Contract Support First Name
Aitkin	River