

DRAFT - ACADEMIC AFFAIRS FALL 2025 STARTUP SCHEDULE

START	END	EVENT ATTENDEES	PRESENTER(S)	LOCATION NOTES
THURSDAY, AUGUST 14, 2025				Library Hours: CLOSED
TBD	TBD	Informational Exchange Staff Meeting	TBD	TBD
FRIDAY, AUGUST 15, 2025 - Academic Chair Duty Day & NEW 2025 Faculty Duty Day				Library Hours: CLOSED
<p>NEW FACULTY ORIENTATION New Tenure-track, Fixed-term, and Adjunct Faculty Academic Chairs do not need to attend this event.</p>				
Memorial 300 Conference Room			https://minnstate.zoom.us/j/97859504216	
8:30 AM	9:00 AM	Meet & Greet with Academic Affairs		Coffee/Tea & Pastries with Provost Jacobson & Deans Council
9:00 AM	11:00 AM	Center for Professional Development (CPD) Dr. Keith Gora, CPD Director & Dr. Donna Pawlowski, Co-Presenter		Course Prep & Development
11:00 AM	11:10 AM	Break		Stretch, Text, Ask Questions!
11:10 AM	11:40 AM	eLearning Support Brian Jambor & Beth Jensen		Training, support & resources for D2L, ed tech tools (such as MediaSpace & Zoom) & online course design
11:40 AM	NOON	IT & Classroom IT Marie Bock & Mike Smith		How & Where to Connect to IT Services
NOON	1:00 PM	Lunch with University Leaders		Executive Cabinet, Deans, & Directors from Service Areas
1:00 PM	1:40 PM	Accessibility Services Christian Breczinski, Associate Director of Accessibility Services		New Requirements + Q & A
1:40 PM	2:20 PM	Workday Training Kate Pearson or Gina Walkup		Spend Auths, Expense Reports, Requesting Assistance
2:20 PM	2:30 PM	Break		Stretch, Text, Ask Questions!
2:30 PM	3:00 PM	IFO Connection Dick Kaspari: IFO Benefits & Equity Representative		The Basics + Q & A

NEW FACULTY ORIENTATION

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SATURDAY, AUGUST 16, 2025				Library Hours: CLOSED
SUNDAY, AUGUST 17, 2025				Library Hours: CLOSED
MONDAY, AUGUST 18, 2025 - Academic Chair Duty Day				Library Hours: CLOSED
ACADEMIC LEADERSHIP TEAM (ALT) MEETING for Academic Chairs Bemidji Chamber of Commerce Conference Room - Mayflower Building - 102 1st ST W, Bemidji				
8:30 AM	9:00 AM	Welcome, Introductions, & Connection Time	Coffee/Tea & Pastries with Provost Jacobson & Deans Council	
9:00 AM	9:45 AM	Divisional Expectations & Guidance	Provost Jacobson	
9:45 AM	10:15 AM	Strategic Planning Kick Off	President Hoffman	
15-Minute Break				
10:30 AM	11:30 AM	Strategic Planning Workshop	Provost Jacobson	
11:30 AM	12:15 PM	Lunch Served - Qdoba Buffet		
12:15 PM	1:15 PM	Logistical Processes and Procedure Changes	College Assistants: Misty Fear & Emma McDougall	
15-Minute Break				
1:30 PM	3:30 PM	Strategic Leadership for Strategic Planning	Dean Bell & Dean Seig	

ACADEMIC CHAIRS MEETING

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TUESDAY, AUGUST 19, 2025 - Faculty Duty Day				Library Hours: CLOSED
8:00 AM	10:00 AM	President's Breakfast Campus Community Members & Emeriti	Dr. John L. Hoffman, President	Beaux Arts Ballroom Doors open at 8:00am. Program begins at 8:30am.
10:30 AM	11:30 AM	Academic Affairs Fall Update Academic Affairs Division Members + Campus Members	Dr. Marah Jacobson, Provost & VP, Academic Affairs	TBD: Bridgeman 100 <u>or</u> Sattgast Hall 208
11:30 AM	1:00 PM	Break for Individual/Personal Lunch Plans The HMU Team welcomes employees to utilize the Lower Lakeside Area during the break session for seating and gathering.		
1:00 PM	3:00 PM	Academic Joint College Meeting Faculty & Staff Reporting to either of the Academic Colleges: College of Creativity, Enterprise, & Place College of Science & Health	Dr. MaryTheresa Seig, Dean, College of Creativity, Enterprise, & Place Dr. Jeffrey Bell, Dean, College of Sciences & Health	Memorial Hall 230/240
3:00 PM	4:00 PM	New Employee Welcome Reception Campus Community Members & Emeriti	Hosted by Academic Affairs	Memorial Hall Commons Area (lower level) <i>Welcome new employees to the BSU campus!</i>

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START	END	EVENT ATTENDEES	PRESENTER(S)	LOCATION NOTES
WEDNESDAY, AUGUST 20, 2025 - Faculty Duty Day				Library Hours: 9:00 am - 4:00 pm
8:00 AM	NOON	All-Schools Strategic Planning Alignment	Deans Council	Memorial 1st 2nd 3rd Floors reserved
NOON	12:50 PM	Joint Union - President Meeting Bargaining Unit Presidents & Administration	Dr. John L. Hoffman, President	Deputy 301A
1:00 PM	3:00 PM	School of Education Meeting	Dr. Sonia O'Bryan	Memorial 220
1:00 PM	3:00 PM	School of TAD Meeting	Andrew Graham	Memorial 230
1:00 PM	3:00 PM	School of Nursing, Health, & Sport Sciences	Dr. Shannon Norman	Memorial 270
1:00 PM	3:00 PM	School of Social and Community Sciences	Dr. John Gonzalez	Memorial 300 Conference Room
2:00 PM	2:45 PM	BSU Faculty Association - New Faculty Meeting New IFO Faculty members	Dr. Derek Webb BSUFA President	Bridgeman 100
3:00 PM	4:00 PM	BSU Faculty Association - Fall Start-up Meeting All IFO Faculty (required)	Dr. Derek Webb BSUFA President	Bridgeman 100

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START	END	EVENT ATTENDEES	PRESENTER(S)	LOCATION NOTES
THURSDAY, AUGUST 21, 2025 - Faculty Duty Day				Library Hours: 9:00 am - 4:00 pm
8:30 AM	12:00 PM	Nisidotaading Training for Faculty and Higher Education Service Professionals	Ann Humphrey	Memorial 230/240
8:00 AM	10:00 AM	School of Humanities Meeting	Dr. John Ellis	Memorial 280
9:00 AM	11:00 AM	New Student Move In at Tamarack & Oak Halls Faculty & Staff Volunteers Needed!	Loralyn Kuechle, Director, Residential Life	2 Shifts Available. Many types of work need coverage. Email reslife@bemidjistate.edu to volunteer!
9:00 AM	11:00 AM	School of Math, Computing, & Life Sciences	Dr. Bob Quandt	Memorial 250
9:00 AM	11:00 AM	School of Sustainability & Life Sciences	Dr. Richard Koch	Memorial 260
9:00 AM	11:00 AM	School of Music Meeting	Dr. Stephen Carlson	Memorial 270
11:00 AM	1:00 PM	New Student Move In at Tamarack & Oak Halls Faculty & Staff Volunteers Needed!	Loralyn Kuechle, Director, Residential Life	2 Shifts Available. Many types of work need coverage. Email reslife@bemidjistate.edu to volunteer!
11:30 AM	1:00 PM	APPLE Meeting Academic Program Leaders in Education	Dr. Ana Lopez-Aguilera, Director, Office of Teacher Ed	Bensen 317 Lunch provided.
1:00 PM	3:00 PM	School of Business Meeting	Dr. Young Seob Son	Memorial 270
1:00 PM	4:30 PM	Nisidotaading Training for Faculty and Higher Education Service Professionals	Ann Humphrey	Memorial 230/240

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START	END	EVENT ATTENDEES	PRESENTER(S)	LOCATION NOTES
FRIDAY, AUGUST 22, 2025 - Faculty Duty Day				Library Hours: 9:00 am - 4:00 pm
8:00 AM	4:00 PM	Faculty Work Day Optional Program Meetings Day		
		All Faculty: Please post Syllabi and open D2L before the end of the day. All syllabi should also be emailed to syllabi@bemidjistate.edu per the instructions issued from the Deans Office.		
SATURDAY, AUGUST 23, 2025				Library Hours: CLOSED
SUNDAY, AUGUST 24, 2025				Library Hours: CLOSED
2:30 PM	5:30 PM	<div>Convocation</div> <div>+</div> <div>Ice Cream Social</div> <div><i>Details still being confirmed</i></div>	<div>Dr. John Hoffman, President</div> <div>Dr. Veronica Veaux, BSU Marshal</div>	<div>RSVP to Jennifer.Johnson@bemidjistate.edu</div> <div>2:30 pm/HMU EcoGrounds: Faculty & Staff with academic regalia gather.</div> <div>2:45 pm: Procession begins to Beaux Arts.</div> <div>3:00 pm/Beaux Arts: Convocation: Those without regalia are encouraged to join the ceremony in the Ballroom.</div> <div>Ice Cream Social immediately following the ceremony on the Hobson Lawn (street-level)</div>

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START	END	EVENT ATTENDEES	PRESENTER(S)	LOCATION NOTES
MONDAY, AUGUST 25, 2025				Library Hours: 7:30am - 10:00pm
First Day of Classes				
WEDNESDAY, AUGUST 27, 2025				Library Hours: 7:30am - 10:00pm
11:00 AM	1:00 PM	AIRC Annual Day of Welcome Campus Community Members <i>Details still being confirmed</i>	AIRC Team	11:15 am: Speaker 11:30 am: Taste of Manoomin 11:45 am - 1:00 pm: College Info Meet & Greet
2:00 PM	3:00 PM	MSUAASF Meet & Confer MSUAASF Leadership Council - Executive Administration	Muriel Kingery President	Deputy 301A
4:00 PM	6:00 PM	BSUFA/IFO Meet & Confer IFO Leadership Council - Executive Administration	Dr. Derek Webb President	Deputy 301A
THURSDAY, AUGUST 28, 2025				Library Hours: 7:30am - 5:00pm
2:00 PM	3:00 PM	AFSCME Meet & Confer AFSCME Leadership Council - Executive Administration	Jeremiah Liend President	Deputy 301A
3:00 PM	4:00 PM	MAPE Meet & Confer MAPE Leadership Council - Executive Administration	Rosanne Erickson Contact	Deputy 301A
FRIDAY, AUGUST 29, 2025				Library Hours: 7:30am - 5:00pm
SATURDAY, AUGUST 30, 2025				Library Hours: CLOSED
SUNDAY, AUGUST 31, 2025				Library Hours: CLOSED
MONDAY, SEPT 1, 2025 - Labor Day Holiday - No Classes				Library Hours: CLOSED