



2026-2027 SABBATICAL LEAVE APPLICATION

						Date	
Prefix		Your name as you prefer it to appear in print				Suffix	
Indicate the bargaining unit contract which governs your sabbatical options:							
Consult Article 15, Section C of the MSUAASF Master Agreement for details about eligibility, stipulations, follow-up expectations, and pay.		ASF				IFO	
				Consult Article 19, Section C of the IFO Master Agreement for details about eligibility, stipulations, follow-up expectations, and pay.			
Rank / Title				Academic Program / Sport / Service Dept			
College or Unit				Academic School (if applicable)			
Employment Start Date				Dates of Last Sabbatical			
Length of Sabbatical Request (indicate one option below)							
Full Base Salary				Less Than Full Base Salary			
Academic Calendar	Fall Semester 2026 (08/18/26 - 12/18/26)			Academic Year 2026-2027 (08/18/26 - 05/11/27)			Academic Calendar
	Spring Semester 2027 (01/05/27 - 05/11/27)			Calendar Year 2027 (01/05/27 - 05/11/27) + (08/17/27 - 12/17/27)			
Applicable Only to ASF Members				Applicable Only to ASF Members			
Specify Dates	4-Month Period :			4-12 Month Period :			Specify Dates
Attach a written description which addresses the following questions about your sabbatical proposal. Not to exceed 600 words.							
Title of Project							
1	How will the sabbatical assist you with meeting your Professional Development Plan?						
2	How will the sabbatical contribute to your program, your unit/department, and the University?						
3	What method will you use in reporting your activities when your sabbatical is complete? (Article(s), Book(s), Presentation(s), etc.)						
By signing this form the applicant agrees to:							
1	Return to the university for the contractually required length of service at the conclusion of the sabbatical.						
2	Submit a written report of the results of their sabbatical to their immediate supervisor and division leader.						
Applicant Signature						Date	
Academic Chair (if applicable)	Recommended Not Recommended	Signed				Date	
Supervisor / Dean	Recommended Not Recommended	Signed				Date	
Division Leader / Vice President	Recommended Not Recommended	Signed				Date	
President	Approved Denied	Signed				Date	

Individuals granted a sabbatical must notify the President of their acceptance or refusal in writing by Friday, January 16, 2026.