

2026-2027 SABBATICAL LEAVE APPLICATION

Prefix	Your name as you prefer it to appear in print	Suffix	Date
Indicate the bargaining unit contract which governs your sabbatical options:			
Consult Article 15, Section C of the MSUAASF Master Agreement for details about eligibility, stipulations, follow-up expectations, and pay.		☐ ASF	☐ IFO
		Consult Article 19, Section C of the IFO Master Agreement for details about eligibility, stipulations, follow-up expectations, and pay.	
Rank / Title		Academic Program / Sport / Service Dept	
College or Unit		Academic School (if applicable)	
Employment Start Date		Dates of Last Sabbatical	
Length of Sabbatical Request (indicate one option below)			
Full Base Salary		Less Than Full Base Salary	
IFO Dates	☐	Fall 2027 Semester 08/17/27 - 12/17/27	IFO Dates
	☐	Spring 2028 Semester 01/04/28 - 05/09/28	
ASF Dates	☐	4-Month Period	ASF Dates
	☐	4-12 Month Period	
Attach a written description which addresses the following questions about your sabbatical proposal. Not to exceed 600 words.			
Title of Project			
1 How will the sabbatical enhance your professional development? 2 How will the sabbatical contribute to your program and your unit/department goals? 3 How will the sabbatical support or meet the instructional, service, or research priorities of the University?			
By signing this form the applicant agrees to:			
1 Return to the university for the contractually required length of service at the conclusion of the sabbatical. 2 Submit a written report of the results of their sabbatical to their immediate supervisor and division leader.			
Applicant Signature			Date
Academic Chair (if applicable)	Recommended ☐	Signed	Date
	Not Recommended ☐		
Supervisor / Dean	Recommended ☐	Signed	Date
	Not Recommended ☐		
Division Leader / Vice President	Recommended ☐	Signed	Date
	Not Recommended ☐		
President	Approved ☐	Signed	Date
	Denied ☐		

Individuals granted a sabbatical must notify the President of their acceptance or refusal in writing by Friday, January 15, 2027.