



## School Social Work Preparation and Licensure *cert*

Minnesota recognizes the bachelor's degree in social work from a Council on Social Work Education (CSWE) accredited institution (the BSU Social Work program is accredited by CSWE) as preparation for school social work licensure by the Department of Education (Board of Teaching).

The requirements to practice school social work licensure in Minnesota are:

A baccalaureate degree or a master's degree in social work from a Council on Social Work Education (CSWE) accredited program;  
Licensure from the Minnesota Board of Social Work;  
Licensure from the Department of Education as a Teacher/Related Service.  
Social Work students should contact the Records and Registration Office at BSU during their senior year for a Board of Teaching licensure application. This application should be completed and submitted with the graduation plans to the Records and Registration Office.

The Social Work faculty encourages students to take additional courses in education along with SOWK 3790 Social Work in the School System to be well prepared for school social work practice.

- Licensing information email address: [mde.educator-licensing@state.mn.us](mailto:mde.educator-licensing@state.mn.us)
- Licensing website link: <http://education.state.mn.us/MDE/EdExc/Licen/index.html>

### Application Process:

You will need to apply online. Go to <http://education.state.mn.us>; select Quick links then Licensing. In the center of the page click on Online Licensing System and then select Create An Account if you do not have one. Then follow the prompts through you will click on first time and then a list of license types will come up you need to click on the type of license you are applying for. Then follow the prompts through. You will be prompted to print a document check list and a verification form and then you will attach all your supporting documents together and send it in all together in one packet. If you are renewing a license enter your User ID and password, then you can renew.