## Guide to 12 Weeks of Student Teaching

<table>
<thead>
<tr>
<th>Weeks</th>
<th>Tasks</th>
<th>D2L</th>
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</table>
| 1     | - Write introductory letter to families of your students.  
      | - Call your University Supervisor with your Cooperating Teacher OR Plan a visit with your University Supervisor. Observe in classroom.  
      | - Start taking the students to lunch, recess, restroom breaks and dismissal.  
      | - Begin Context of Learning for edTPA. | Journal Entry in D2L |
| 2     | - Practice videotaping, know how you are going to upload the video to Taskstream.  
      | - Start taking over one or two subjects. Secondary start teaching part of one of the classes. | Journal Entry in D2L |
| 3     | - Take on a content area such as social studies or science.  
      | - US observation #1  
      | - **Mandatory edTPA Webex meeting January 18th, @ 7:00 p.m.**  
      | - Overview of the edTPA-what types of lessons are conducive to the edTPA – Context for learning | US #1 Observation and Lesson plan  
      | Context of Learning uploaded to Taskstream | |
| 4     | - Pick up another class plus morning meeting, subject area  
      | - CT observation #1  
      | - **Mandatory edTPA Webex meeting on January 25th @ 7:00 p.m.**  
      | - Task 1 | Journal Entry  
      | Observation and Lesson plan #1 from CT uploaded into D2L | |
| 5     | - Teach/ pick up another class period/subject area.  
      | - **Call in Webex meeting for edTPA (optional) February 1st @ 7:00pm**  
      | - Questions and Answers | Journal Entry  
      | edTPA Planning commentary uploaded to Taskstream | |
| 6     | - Teach ½ day  
      | - **Mandatory edTPA Webex meeting February 8th @ 7:00 p.m.**  
      | - Task 2 | Journal Entry in D2L  
<pre><code>  | edTPA Instructional commentary uploaded to Taskstream | |
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| 7    | - Teach ½ day  
- US Observation #2.  
- **Mandatory edTPA Webex meeting**  
  February 15th @ 7:00 p.m.  
  - Task 3  
- edTPA Assessment Commentary uploaded to Taskstream |
| 8    | - Teach ¾ day  
- (Optional) Webex meeting for edTPA February 22nd @ 7:00 p.m.  
- Question and Answers – Help Session  
- NO JOURNAL ENTRY |
| 9    | - Teach full days.  
- CT observation #2  
- Journal Entry in d2l  
- CT #2 observation and Lesson plan uploaded to D2L  
- Submit edTPA on Monday, February 27th, 2017 |
| 10   | - Teach full day.  
- Check with Principal for an informational interview or observation  
- Journal Entry in d2l |
| 11   | - Give back ½ classes.  
- Teach for ½ a day.  
- Journal Entry in d2l |
| 12   | - First part of the week teach ½ day.  
- Second part of the week observe other classrooms.  
- Send Thank you notes to all the staff members at the school that helped you during student teaching.  
- Journal Entry in d2l  
- Recommendation Letter from Cooperating Teacher and University Supervisor uploaded to D2L and/or sent to Clinical Office |