Guide to 16 Weeks of Student Teaching

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<tr>
<th>Weeks</th>
<th>Tasks</th>
<th>D2L/Taskstream</th>
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| 1     | • Write introductory letter to families of your students.  
       • Call your University Supervisor with your Cooperating Teacher OR Plan a visit with your University Supervisor.  
       • Observe in classroom.  
       • Start taking the students to lunch, recess, restroom and dismissal.  
       • Begin Context of Learning for edTPA. | Journal Entry in D2L. |
| 2     | • Practice videotaping, know how you are going to upload the video to TaskStream.  
       • Start taking over one or two subjects. Secondary start teaching part of one of the classes. | Journal Entry in D2L. |
| 3     | • Take on a content area such as social studies or science.  
       • US observation #1  
       • **Mandatory edTPA Webex meeting January 18th, @ 7:00 p.m.**  
         • overview of edTPA-what types of lessons are conducive to the edTP –Context for learning | US #1 Observation and Lesson plan uploaded into D2L.  
Context of Learning uploaded to Taskstream. |
| 4     | • Pick up another class plus morning meeting, subject area  
       • CT observation #1  
       • **Mandatory edTPA Webex meeting on January 25th @ 7:00 p.m.**  
         • Task 1 | Journal Entry and Observation and Lesson plan #1 from CT uploaded into D2L. |
| 5     | • Teach/ pick up another class period/subject area.  
       • **Call in Webex meeting for edTPA (optional) February 1st @ 7:00pm**  
         • Questions and Answers | Journal Entry in D2L.  
edTPA Planning commentary uploaded to Taskstream. |
| 6     | • Teach ½ day  
       • **Mandatory edTPA Webex meeting February 8th @ 7:00 p.m.**  
         • Task 2 | Journal Entry uploaded to D2L  
edTPA Instructional commentary Uploaded to Taskstream. |
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| 7     | • Teach ½ day  
• US Observation #2.  
**Mandatory edTPA Webex meeting**  
February 15\(^{th}\) @ 7:00 p.m.  
• **Task 3** | Observation and Lesson plan #2 from US uploaded to D2L.  
edTPA Assessment Commentary uploaded to Taskstream. |
| 8     | • Teach ¾ day  
**Call in Webex meeting for edTPA (optional)** February 1\(^{st}\) @ 7:00pm  
• Questions and Answers – Help Session | NO JOURNAL or LESSON PLAN. |
| 9     | • Teach full days.  
• CT observation #2 | Journal Entry and CT #2 observation and Lesson plan uploaded to D2L.  
Submit edTPA on Monday, February 27, 2017 |
| 10    | • Teach full day | Journal Entry uploaded to D2L. |
| 11    | • Give back one subject,  
• US Observation #3 | Lesson Plan and US observation #3 uploaded to D2L |
| 12    | • Give back another subject  
• CT Observation #3 | Journal Entry and Lesson plan and CT #3 observation uploaded in D2L. |
| 13    | • Teach 3/4 day  
• Check with Principal for an informational interview or observation | Journal Entry uploaded in D2L. |
| 14    | • Teach ½ day | Journal Entry uploaded to D2L. |
| 15    | • Teach ½ day | Journal Entry and SEP checklist uploaded to D2L. |
| 16    | • Observe other classrooms  
• Send Thank you notes to all the staff members at the school that helped you during student teaching. | Journal Entry and Recommendation Letter from Cooperating Teacher and University Supervisor uploaded to D2L. |