University Supervisor Duties for a Student Teacher

Bemidji State University

Goal of clinical experience for candidates:
To gain exposure and practice classroom management, teaching strategies, and professional conduct.

Goal of Clinical Office:
To gain feedback from school partners to enhance candidate experience resulting in great teaching candidates for the schools.

1. Attendance at December 9th training from 5:00-7:00pm.
2. Mandatory PowerPoint training
3. Understand your role as an extension/teammate of the BSU Clinical Office
4. Guide of the CT & ST
5. Conduct formal observations using BSU template (2-4 depending length of placement)
6. Actively document 1-2 triad conversations using TRIAD template (US, CT, and ST)
7. Complete Summative Evaluation using BSU template
8. Complete a letter of recommendation using BSU template
9. **Immediately** contact the Clinical Director (Renea- 218-553-4487 renae.spangler@bemidjistate.edu) with any questions and concerns
10. Send Clinical Director a bi-weekly (twice a month) update on students (thumbs up emoji works)
11. Support ST and CT with tips and tricks
12. Provide effective feedback for great teaching and professional behavior
13. Facilitate ideal communication skills and relationships
14. Offer constructive criticism on academics, behavior management, etc.

*US= University Supervisor
*CT= Cooperating Teacher
*ST= Student Teacher