



# Bemidji State University

**SPRING 2020**

## Field Experience Fact Sheet

<b>Course Number/Name</b>	ED 3677 Relations and Management in Early Childhood Education
<b>Expectations of student</b>	This preschool placement provides experience using developmentally appropriate practices and in building relationships with children, families, colleagues and community. Students will assist and interact with the children as requested by the cooperating teacher. The student will deliver 1 social/emotional small group activity. Observations of interactions in the classroom, guidance strategies, family partnerships and classroom management procedures will be discussed in class.
<b>Number of hours required</b>	16 hours—4 visits of 4 hours.
<b>Expectations of teacher</b>	<ul style="list-style-type: none"> <li>• Welcome student. Show student where they can keep their coat/items. Show them around. Help them feel comfortable in the setting.</li> <li>• Share information about program operations (such as curriculum decisions, parent communications, observation and assessment, room layout, lesson planning, guidance, building relationships with children, etc).</li> <li>• Model best practices for working with preschoolers.</li> <li>• Provide opportunity and direction for student to assist and support children.</li> <li>• Provide guidance on and opportunity for student to a social/emotional small group activities during their experience.</li> <li>• Provide feedback on student as requested by Bemidji State University.</li> <li>• Sign field hours log sheet.</li> </ul> <p>Complete a 3-minute online dispositions survey on the teacher candidate(s). The link will be emailed to the host teacher at the end of the semester. Sample form on next page.</p>
<b>Course Instructor(s) &amp; Contact Information</b>	<p>Dr. Layna Cole  <a href="mailto:Layna.Cole@bemidjistate.edu">Layna.Cole@bemidjistate.edu</a>            218-755-4046            Bensen Hall 343</p>

For additional information contact:

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Dear Host Teacher,

Attached is the teacher candidate disposition form. The purpose is to evaluate our students during their participation in field experience. This allows us to catch and address any issues before the student moves to student teaching. This data will be utilized to improve student performance and to inform change in our field experience program. It should only take a few minutes to complete the form.

A link to the disposition form will be sent to your email at the end of the semester. This paper copy can be used to discuss dispositional issues with your field experience student.

Thank you,  
*Department of Professional Education Faculty*  
Bemidji State University

Teacher Candidate's Name: \_\_\_\_\_ Semester/Year: \_\_\_\_\_  
School Name: \_\_\_\_\_ Grade Level(s): \_\_\_\_\_ Subject(s): \_\_\_\_\_

Dedication/Responsibility	Compassion	Curiosity	Integrity
<ul style="list-style-type: none"><li>• Attendance</li><li>• Meets deadlines</li><li>• Participates in discussions/engaging with students</li><li>• Demonstrates willingness to give and receive help</li><li>• Dresses appropriately</li></ul>	<ul style="list-style-type: none"><li>• Listens thoughtfully and responds to students, faculty, peers, and cooperating teachers</li><li>• Shows concern and interest in others and follows through</li><li>• Empathetic</li><li>• Flexible</li><li>• Treats people equitably</li></ul>	<ul style="list-style-type: none"><li>• Takes initiative by asking questions</li><li>• Takes initiative by seeking out own resources and sharing with others</li><li>• Uses feedback to make adjustments for continuous improvement</li><li>• Reflects on learning</li><li>• Open to constructive criticism/critiquing</li></ul>	<ul style="list-style-type: none"><li>• Demonstrates academic and personal honesty</li><li>• Completes tasks agreed to/assigned</li><li>• Takes ownership and accepts responsibility</li><li>• Is earnest and sincere</li><li>• Demonstrates perseverance</li></ul>

For each category, please indicate which level the teacher candidate has demonstrated:

<input type="checkbox"/> Exemplary (Majority)	<input type="checkbox"/> Exemplary (Majority)	<input type="checkbox"/> Exemplary (Majority)	<input type="checkbox"/> Exemplary (Majority)
<input type="checkbox"/> Proficient (More than half)	<input type="checkbox"/> Proficient (More than half)	<input type="checkbox"/> Proficient (More than half)	<input type="checkbox"/> Proficient (More than half)
<input type="checkbox"/> Developing (Less than half)	<input type="checkbox"/> Developing (Less than half)	<input type="checkbox"/> Developing (Less than half)	<input type="checkbox"/> Developing (Less than half)
<input type="checkbox"/> Unsatisfactory (Few, if any)	<input type="checkbox"/> Unsatisfactory (Few, if any)	<input type="checkbox"/> Unsatisfactory (Few, if any)	<input type="checkbox"/> Unsatisfactory (Few, if any)

If you marked Developing or Unsatisfactory for any category, please explain why: \_\_\_\_\_

If you have any additional concerns about this candidate's professionalism, please detail them on the back of this document. \_\_\_\_\_

Thank you very much for taking the time to work with our teacher candidates and for completing this disposition form.

Cooperating Teacher's Signature: \_\_\_\_\_ Date: \_\_\_\_\_

For additional information contact:

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