<table>
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<th>Weeks</th>
<th>16 Week Tasks</th>
<th>12 Week &amp; 4 Week Tasks</th>
<th>All assignments due in Taskstream at 11:30pm on the Sunday at the end of the week</th>
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| 1 Encompasses January 2 - January 10 Start Dates | 1. Attend all workshop and district/school meetings.  
2. Write introductory letter to families of your students.  
3. Meet with your CT day 1 and discuss the minimum expectations  
4. Schedule a visit with your University Supervisor.  
**Minimum teaching expectations:**  
**ALL placements:** Follow your student schedule. AKA: Go to music, gym, STEAM, etc WITH your students. After day 2, take over all small tasks, transitions, attendance, morning meeting, read a louds, be an “Active teacher aid”. | Journal Intro Letter to Families (submit to Journal 1 folder) | |
| 2 | **Elementary:** Decide what content you will be teaching for your edTPA (Literature or Math)  
**Secondary:** Decide which class period you will be doing your instructional video tape for the edTPA  
**WED 1/15/20:** Mandatory edTPA Taskstream Registration Session with Amanda Chesley  
**In-person Only Session (no online support):** BEST OPTION!  
5PM in Memorial 270 Computer Lab  
**Online Zoom Session (no on-site support):**  
6PM Zoom Online  
**Minimum Teaching Expectations:**  
16 Weeks: Run stations, small group, lead during simple lessons.  
12 Weeks: Teach half the day. Active teacher aid the other half.  
4 Weeks: Teach 3/4th of the day. Active teacher aid the other 1/4. | edTPA Support Session Journal | |
| 3 | **WED 1/22/20 7PM:** Mandatory edTPA Zoom meeting  
*In person support on campus at 7PM in M270 Computer Lab*  
**Minimum Teaching Expectations:**  
16 Weeks: Teach half of each day. Active teacher aid the other half.  
12 Weeks: Teach all day  
4 Weeks: Teach all day | edTPA Support Session Journal  
Send Lesson Plan to CT | |
| 4 | **CT Observation #1**  
**WED 1/29/20 at 7PM:** Mandatory edTPA Zoom Meeting  
*In person support on campus at 7PM in M270 Computer Lab*  
**Minimum Teaching Expectations:**  
16 Weeks: Teach all day until week 16  
12 Weeks: Teach all day the remainder of experience  
4 Weeks: Teach all day remainder of experience | edTPA Support Session Journal  
CT OB #1 to Taskstream  
Send Lesson Plan to US | |
| 5 | **US Observation #1**  
**Triad Conversation #1**  
**WED 2/5/20 at 7PM:** Mandatory edTPA Zoom Meeting  
*In person support on campus at 7PM in M270 Computer Lab* | edTPA Support Session Journal  
US OB #1 to Taskstream  
Triad Convo #1 to Taskstream | |
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| 6     | WED 2/12/20 at 7PM: Optional edTPA Q & A Support Session  
In person support on campus at 7PM in M270 Computer Lab | edTPA Support Session  
Journal  
Send Lesson Plan to CT | |
| 7     | CT Observation #2  
WED 2/19/20 at 7PM: Mandatory edTPA Zoom Meeting  
In person support on campus at 7PM in M270 Computer Lab | edTPA Support Session  
Journal  
CT OB #2 to Taskstream  
Send Lesson Plan to US | |
| 8     | WED 2/26/20 at 7PM: Optional edTPA Q & A Support Session  
In person support on campus at 7PM in M270 Computer Lab | edTPA due on THURSDAY 2/27/20 before midnight.  
NO LATE SUBMISSIONS!  
It will delay your grade posting.  
Send Lesson Plan to US | |
| 9     | US Observation #2  
Triad Conversation #2 | US OB #2 to Taskstream  
Triad Convo #2 to Taskstream | |
| 10    | CT Observation #3  
CT OB #3 to Taskstream | | |
| 11    | | edTPA Score Report to Taskstream | |
| 12    | Send Lesson Plan to US  
12 Week Ends: Write Thank You notes to everyone who assisted you in your student teaching placement | CT Letter of Rec #1 to Taskstream  
Journal | |
| 13    | US Observation #3  
US Observation #3 to Taskstream | 4 Week Placement Begins  
Send Lesson Plans to US & CT | |
| 14    | CT Observation #3  
US Observation #3  
US & CT OB #3 to Taskstream  
Send Lesson Plans to US & CT | Journal | |
| 15    | CT Observation #4  
US Observation #4  
US & CT OB #4 to Taskstream | Journal | |
| 16    | Assist in other classrooms.  
Write Thank You notes to everyone who assisted you in your student teaching placement | CT Letter of Rec #2 to Taskstream  
4 Week Placement Ends  
Write Thank You notes to everyone who assisted you in your student teaching placement | US Summative & US Letter of Rec to Taskstream  
Exit Survey |
| 17    | 4 Week Placement # 2 Begins | Journal  
Send Lesson Plans to US & CT | |
| 18    | CT Observation #5  
US Observation #5 | US & CT OB #5 to Taskstream  
Send Lesson Plans to US & CT | |
| 19    | CT Observation #6  
US Observation #6 | Journal | |
| 20    | Write Thank You notes to everyone who assisted you in your student teaching placements | US Summative & US Letter of Rec to Taskstream  
Exit Survey | |

**For Candidates pursuing two sciences or two endorsements**

Revised 12/7/19  
RSS SLE