



# Licensing Information

AUGUST 24, 2020

STUDENT TEACHING  
ORIENTATION

# Licensing Certification Officer

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## **Licensing Questions:**

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Which license will I  
be eligible for?

# Tiered licensure in Minnesota

## TIER 1 REQUIREMENTS



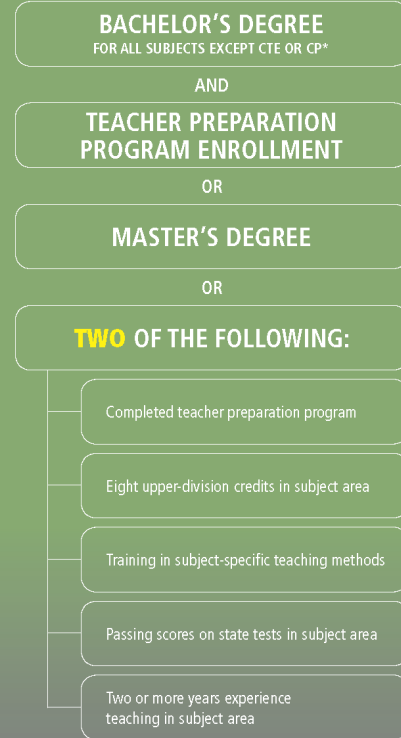
*Candidate must have a BA degree unless teaching Career and Tech Ed or Career Pathways, in which case must have AA degree, professional certification, or five years of relevant work experience.*

- ▶ Good for one year and can be renewed three times, though there are conditions under which districts can renew further.
- ▶ District and teacher apply jointly. District must show it could not find a Tier 2, 3, or 4 teacher.
- ▶ These teachers are not in the teacher bargaining unit and are not earning credit toward probation. Teachers at Tier 1 do not have continuing contract rights.

ANTICIPATED TRANSITION  
DETAILS CAN BE FOUND AT  
[HTTPS://EDUCATIONMINNESOTA.ORG/  
RESOURCES.ASPX#CREDENTIALS-LICENSURE.](https://educationminnesota.org/resources.aspx#credentials-licensure)

*Revised August 29, 2017. Subject to change.*

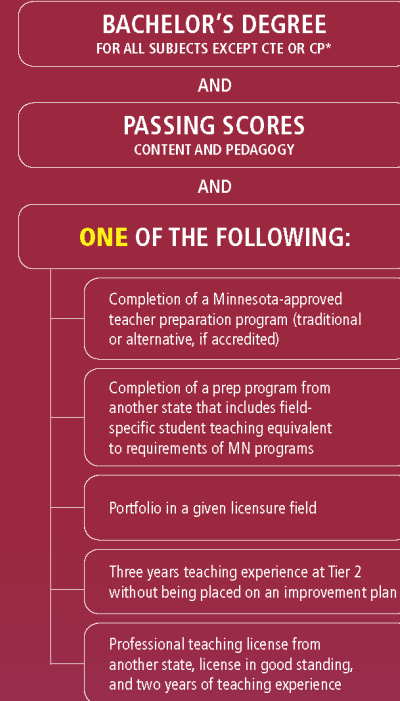
## TIER 2 REQUIREMENTS



*Candidate must be enrolled in a teacher preparation program, OR have a master's degree, OR have two of the following: completed teacher preparation program; eight upper-division credits in subject area; training in subject-specific teaching methods; two years of experience teaching in subject area; passing scores on state tests in subject area.*

- ▶ Good for two years and can be renewed three times.
- ▶ District and teacher apply jointly.
- ▶ These teachers are in the teacher bargaining unit and are not probationary. However, if these teachers get to Tier 3, then two years of successful teaching at Tier 2 can count toward the Tier 3 requirement of three years of probation. Teachers at Tier 2 do not have continuing contract rights.

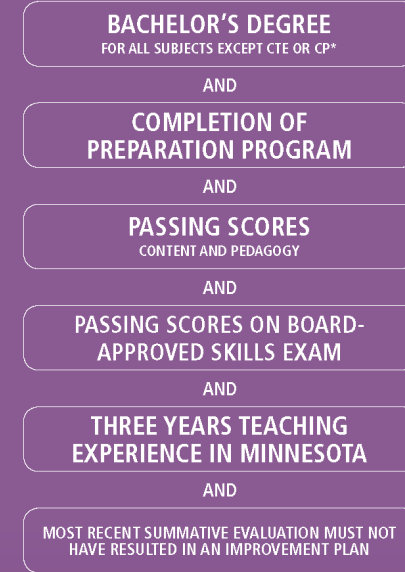
## TIER 3 REQUIREMENTS



*Candidate has BA degree for all subjects except CTE or CP, passing scores on content and pedagogy exams, and ONE of the following: Completion of a Minnesota-approved teacher preparation program (traditional or alternative, if accredited); completion of a prep program from another state that includes field-specific student teaching equivalent to requirements of MN programs; portfolio in a given licensure field; professional teaching license from another state, license in good standing, and two years of teaching experience; three years of teaching experience under a Tier 2 license and evidence of summative evaluations that did not result in placement on an improvement plan.*

- ▶ Good for three years and can be renewed indefinitely.
- ▶ Teacher applies for the license.
- ▶ These teachers are in the bargaining unit and must complete three years of probation. If a teacher at Tier 3 got to Tier 3 via Tier 2, two years of teaching at Tier 2 can count toward the three-year probationary requirement. Teachers at Tier 3 have continuing contract rights after completion of the probationary period.

## TIER 4 REQUIREMENTS



*The candidate must meet all Tier 3 requirements, have completed a preparation program or portfolio, have passing scores on content and pedagogy exams and passing scores on board-approved skills exam. In addition, the most recent summative evaluation must not have resulted in placing the teacher on an improvement plan.*

- ▶ Good for five years and can be renewed indefinitely.
- ▶ Teacher applies for the license.
- ▶ These teachers are in the bargaining unit. Teachers at Tier 4 have continuing contract rights after completion of the applicable probationary requirement.



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EDUCATORS AND STUDENTS**

# Tier 1 Licensure

May apply to you if you have:

- A Bachelor's Degree
- A job offer
- ***Do not have official scores on file for all required licensure exams***

Good for one (1) year and can be renewed three times

BSU does not recommend you for this license



# Tier 2 License WITH a BSU recommendation

May apply to you if you have:

- A Bachelor's Degree
- Completed an approved program
- A job offer\*
- Have official scores on file for ALL required Licensure Exams (Basic Skills, Pedagogy & Content), **but you haven't passed one or more Pedagogy or Content subtest**

Good for two (2) years and can be renewed three times






# Tier 2 License WITHOUT a BSU recommendation

If you do not have official scores on file for all required licensure exams, you may still be eligible for a Tier 2 license if you have:

- A Bachelor's Degree
- Completed an approved program
- A job offer

BSU does not recommend you

Good for two (2) years and can be renewed three times



## Tier 3 Licensure

May apply to you if you have:

- A Bachelor's Degree
- Completed an approved program
- Official passing scores on file for Pedagogy and Content Licensure Exams
  - Need to have official scores on file for the Basic Skills (Reading, Writing, and Math), but do not need to be passing

Good for three (3) years and can be renewed indefinitely




Tier 4  
Licensure

The Ultimate Goal!

**Good for five (5) years**

Renewable indefinitely



## Tier 4 Licensure

You must have:

- A Bachelor's Degree
- Completed an Approved Program
- Official passing scores on file for all required Licensure Exams (Basic Skills, Pedagogy & Content)
- **Three years of Teaching Experience in MN**

Teachers=  
Lifelong  
Learners

Continuing Education Credits (CEUs)

Work with your district's Continuing  
Education Committee

- 125 clock hours or
- 8 semester credits

**Track Your Own CEUs!**

What state exams are  
required?



# Pedagogy Exams

## **Elementary Education with or without an Endorsement**

- MTLE Elementary Pedagogy Subtests 1 & 2

## **Secondary Education (5-12)**

- MTLE Secondary Pedagogy Subtests 1 & 2

## **SPED, PHED, Music (K-12)**


- YOU CHOOSE, either Elementary 1 & 2  
OR Secondary 1 & 2



# Content Exams

## **Tied to the licensure program(s) you are completing:**

- Elementary (K-6)
- Endorsements (PP and 5-8)
- Secondary (5-12)
- Science (5-8 / 9-12)
- Add-on (Health)
- Music and PHED (K-12)
- SPED (K-12)



# Licensure Exams

Ultimately, you will need passing scores on the Pedagogy, Content and Basic Skills (Reading, Writing, and Math) exams.

Official Score reports come out once a month. *Please check the MTLE website's Score Report Dates to see when your scores will be posted.*

**Plan ahead! This can delay licensure!**



When do I apply for  
my license?



# Licensing Webinar

Licensing Webinar will be held in  
November.

Day/Time TBD.

Questions?