

## **Drug and Alcohol Testing Policy and Procedure**

181.951 Authorized Drug and Alcohol Testing

Subd. 2. Job Applicant Testing

An employer may request or require a job applicant to undergo drug and alcohol testing provided a job offer has been made to the applicant and the same test is requested or required of all job applicants conditionally offered employment for that position. If the job offer is withdrawn, as provided in section 181.953, subdivision 11, the employer shall inform the job applicant of the reason for its action.

It is my responsibility to call and schedule an appointment

**Sanford Clinic**  
**1705 Ann Street**  
**Bemidji, Minnesota 56601**  
**Telephone: 218-333-4735**

I have read and understand the requirements of employment with the Cass Lake-Bena School District and will report to my place of employment upon the outcome of the drug screening results.

\_\_\_\_\_  
Signature of Applicant

\_\_\_\_\_  
Date

Instructions: Call Bemidji Sanford Clinic at 333-4735 and schedule an appointment for a drug screening test. Notify Sanford that you are testing for the Cass Lake-Bena School District so that we are billed and you are not. Cass Lake-Bena School District currently has an account with Sanford Clinic in Bemidji. This is the only clinic in the area that has permission to test for the Cass Lake-Bena School District.