Intro to Groups in D2L Brightspace

Types of Groups
Creating Groups
Uses for Groups

Webinar Recording (45 minutes)
# Types and Uses for Groups

## Type of Group Enrollment

1. # of Groups – No Auto Enrollments
2. Groups of # - (can auto enroll)
3. # of Groups - (can auto enroll)
4. Groups of # - Self Enrollment
5. # of Groups – Self Enrollment
6. # of Groups, Capacity of # - Self Enrollment
7. Single user, member-specific groups

## Membership method

1. Teacher selects members
2. Limits # of members per group
3. Establishes # of groups
4. Students choose group
5. Students choose group
6. Limits # of groups, Max # per group, Students choose group
7. Unique group for each student, used as private communication between each student and teacher
How to Create Three Types of Groups

- Automatic Enrollments
- Self Enrollments
- Single Member Enrollments
So Much More Than Discussions

The groups tool is primarily used for putting students into small groups so they can have discussions with a subset of classmates. But there’s more:

Self-enrollment groups:
• students to choose their own group for group project
• Students select a time to meet with instructor

Single User groups
• Provides a private space within the course for direct communication between teacher and individual student
Groups Tool Can Be Found:

**Navigation Bar Menu**

- Announcements
- Classlist
- Discussions
- Groups
- Intelligent Agents

**Course Admin area**

- Communication
- Assessments
- Resources
- Course Administration

- Site Setup
  - Course Offering Information
  - Homepages
- Site Resources
  - Book Management
  - Course Builder
  - Forms
  - Import / Export / Copy Components
  - Manage Files
- Learner Management
  - Attendance
  - Groups
  - Self-Registration
Create Group with Auto Enrollments

**New Category**

**Category Information**

- **Category Name**: Discussions
- **Description**: [Rich Text Editor]
- **Enrollment Type**: Groups of #
- **Number Of Users**: [Input Field] 5
- **Group Prefix**: [Input Field] Small Grp-

**Advanced Properties**

- **Groups Options**:
  - Auto-enroll new users
  - Randomize users in groups
Auto Enroll and Randomize Options

Advanced Properties

Information: Auto-enroll new users
When new users are enrolled in the course after groups are set up, they are automatically added to the group with the fewest users.

Information: Randomize users in groups
Selecting this option enrolls users in a random order. Clearing this option enrolls users based on their order in the classlist.
Additional Options for Group

Additional Options

- Collapse additional options

Create Workspace

- Set up discussion areas

Forum

- Project Discussion

- New Forum

- Create new topic
  Create a new topic to restrict with this group category.

- Attach to existing topic
  Create a group-restricted thread in an existing topic. This option is only available for empty topics without previous group restrictions or posts.

- Set up lockers

- Set up assignments

Save  Cancel
Add Discussion Area for Group

Additional Options

Collapse additional options

Create Workspace

- Set up discussion areas

Forum *

- Project Discussion

Create new topic

Create a new topic to restrict with this group category.

Attach to existing topic

Create a group-restricted thread in an existing topic. This option is only available for empty topics without previous group restrictions or posts.

- Set up lockers

- Set up assignments

File submission

Save  Cancel
Discussion Topic Options

Create Restricted Topics

Category Name
Project Groups

- Create one topic per group (6 topics total)
  Each group has a separate, restricted topic.
- Create one topic with threads separated by group
  Groups share one group-restricted thread in a single topic.

Title
Project Groups Discussion

Description
Each group has a discussion area of their own to communicate about their project.

Create and Next  Add Another  Skip
Group Assignment Set Up
Create a New Group with Self Enrollment

New Category

Category Information

Category Name *
Group Project

Description

Students will choose a group based on topic. The group will collaborate to complete a project.

Enrollment Type

# of Groups - Self Enrollment

Number of Groups *
8
Self Enrollment Options

Advanced Properties

- Hide Advanced Properties

Groups Options
- Set Self Enrollment Expiry Date
  - 3/22/2019
  - Now
- Allocate unenrolled users after Self Enrollment Expiry Date

Information: Set Self Enrollment Expiry Date

The Self Enrollment Expiry control will remove a student's ability to join a group within this category on the set expiry date.
**Students Self-Enroll**

Students can enroll in the group of their choice.

<table>
<thead>
<tr>
<th>Groups</th>
<th>Description</th>
<th>Members</th>
<th>Actions</th>
</tr>
</thead>
<tbody>
<tr>
<td>Small Grp- 1 Dickens</td>
<td></td>
<td>0/5</td>
<td>Join Group</td>
</tr>
<tr>
<td>Small Grp- 2 Thoreau</td>
<td></td>
<td>0/5</td>
<td>Join Group</td>
</tr>
<tr>
<td>Small Grp- 3 Hardy</td>
<td></td>
<td>0/5</td>
<td>Join Group</td>
</tr>
<tr>
<td>Small Grp- 4 Eliot</td>
<td></td>
<td>0/5</td>
<td>Join Group</td>
</tr>
<tr>
<td>Small Grp- 5 Hawthorne</td>
<td></td>
<td>0/5</td>
<td>Join Group</td>
</tr>
<tr>
<td>Small Grp- 6 Porter</td>
<td></td>
<td>0/5</td>
<td>Join Group</td>
</tr>
<tr>
<td>Small Grp- 7 Hurston</td>
<td></td>
<td>0/5</td>
<td>Join Group</td>
</tr>
</tbody>
</table>
Create Single User Groups
Create a Topic for Each Group

Create Restricted Topics

Category Name
Student-Teacher

Create one topic per group (32 topics total)
Each group has a separate, restricted topic.

Create one topic with threads separated by group
Groups share one group-restricted thread in a single topic.

Create and Next  Add Another  Skip
# Private Discussion Area

## Discussions

<table>
<thead>
<tr>
<th>Discussions List</th>
<th>Subscriptions</th>
<th>Group and Section Restrictions</th>
<th>Statistics</th>
</tr>
</thead>
<tbody>
<tr>
<td></td>
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</tr>
</tbody>
</table>

### New

**More Actions**

**Filter by:** Unread Unapproved

#### Student-Teacher

<table>
<thead>
<tr>
<th>Topic</th>
<th>Reads</th>
<th>Posts</th>
</tr>
</thead>
<tbody>
<tr>
<td><strong>Student-Teacher - Alan Finney</strong></td>
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</tr>
<tr>
<td></td>
<td>Group/section restrictions.</td>
<td></td>
</tr>
<tr>
<td><strong>Student-Teacher - Anthony Blifton</strong></td>
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<td>0</td>
</tr>
<tr>
<td></td>
<td>Group/section restrictions.</td>
<td></td>
</tr>
<tr>
<td><strong>Student-Teacher - Cameron Dean</strong></td>
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<td>0</td>
</tr>
<tr>
<td></td>
<td>Group/section restrictions.</td>
<td></td>
</tr>
<tr>
<td><strong>Student-Teacher - Carol Callston</strong></td>
<td>0</td>
<td>0</td>
</tr>
<tr>
<td></td>
<td>Group/section restrictions.</td>
<td></td>
</tr>
</tbody>
</table>

*Forum name*

*A private discussion area for each student*
Benefits of Private Discussions

- The conversation is contained within the course
- Teacher can subscribe to the forum so notifications are sent when a student posts to a discussion
- Discussion can be used to provide on going evaluation and feedback to student
- Other?
This webinar has gone in depth on types of groups, types of enrollments and the process of creating groups.

The next webinar (April 2\textsuperscript{nd}) will go in depth on using groups for Discussions and Assignments that can be assessed by the teacher.

- April 2, 2019 @ 11:00 a.m.  
  Webinar Link
Faculty Resources on Sharepoint

Faculty have access to recorded webinars and other D2L Brightspace-related information on a Minnesota State Sharepoint site.

How to access IMS Sharepoint site:

- Go to [https://mnschu.sharepoint.com/sites/IMS/](https://mnschu.sharepoint.com/sites/IMS/)
- When prompted for username and password
- Enter [YourStarID@minnstate.edu](mailto:YourStarID@minnstate.edu) as username
- Enter your StarID password
Faculty Resources Screen Shot

Click Faculty Resources

Use Keywords to filter by a category