August 13, 2019
2019-20 Webinar Series

Manage Dates in D2L Brightspace

Webinar Recording: (31 minutes)
Topics in this Webinar

- Manage Dates tool overview
- How to Get to Manage Dates tool
- Filter by Tool
- Advanced Filter Options
- Remove Dates
- Change Dates
- Add Dates
- Offset Dates
- Calculate range between two dates
Course Admin = Manage Dates

Course Administration

Site Setup

- Course Offering Information
- Homepages
- Navigation & Themes

Site Resources

- Book Management
- Course Builder
- Forms
- Import / Export / Copy Components
- Calendar
- Course Design Accelerator
- Frequently Asked Questions
- Instructional Design Wizard
- Links
- Content
- External Learning Tools
- Glossary
- Learning Activity Library
- Manage Dates
Resources

Knowledge Article:
• **KA 1200** About Manage Dates

Related Articles:
• KA (how to )
• KA (covers )
Next Up:
Classlist and Email (D2L Brightspace)

This webinar has provided an overview of Manage Dates in D2L Brightspace.

The next webinar will be an overview of Classlist and Email on August 14 @ 1:00 pm (Register Here).
Faculty have access to recorded webinars and other D2L Brightspace-related information on a Minnesota State Sharepoint site.

How to access IMS Sharepoint site:

• Go to https://mnschu.sharepoint.com/sites/IMS/
• When prompted for username and password
• Enter YourStarID@minnstate.edu as username
• Enter your StarID password
Faculty Resources Screen Shot

- Click Faculty Resources
- Use Keywords to filter by a category