

HLC Criterion 2 Committee

Meeting Minutes, February 21

Attending: Jesse Grant, Mike Hamann, Tiffany Hommes, Beth Kujava, Randy Ludeman, Dennis Lunt, Connor Newby, Bob Strand, Randy Westhoff

Actions:

- Reviewed component 2a – determined that we should begin to write this component
- Listed possible documents to collect in addition to those already posted on D2L site:
 - o Grievance procedures
 - o Minutes from committees providing evidence of policy actions
 - o Purchasing procedures
 - o Budget forum minutes
 - o Meet and confer minutes/actions
 - o BSUFA and other committee structure/org charts
 - o Collective bargaining policies/actions
- Create sub-folders for organizing documentation
- Identified possible guests to invite to meetings later this Spring:
 - o Ron Beckstrom – Purchasing
 - o Karen Snorek – Budgeting
 - o Jesse/Megan - ELT