

HLC – Criterion 5

Meeting Minutes– 4/16/2018

Present: Jeff Ueland, George McConnell, Ron Beckstrom, Derek Webb, Jim White, Mike Herbert, Lynn Johnson

1. Review and approve minutes from 3/5
2. Updates from HLC conference
 - a Two of the top 5 areas of concern in reviews live in Criterion 5 – 5A and 5C. 5A is cited as an area of concern in 25% of the reviews.
 - b Other key ideas from conference sessions included
 - i Remember and call on our mission in all areas
 - ii Present what we did and did well
 - iii Admit to areas that may need improvement; develop a plan to address
 - 1 Marty will be meeting with co-chairs in May to discuss areas that may need additional attention
3. Review new materials added to evidence folder
4. Begin review of draft arguments
 - a 5A1 – Need to find out where budgets are posted for public review, as well as projected budgets. Also need to discover process for monitoring our current budget. Ron has link to information about the University’s financial health score. Lynn will submit a data request for the list of employees. Ron shared updated information about BSU’s audit cycle. Lynn will ask Megan for planning documents about the HR and payroll hub process for transition
 - b 5A2 – Concern about athletics vs instructional support. Strategic plan does not mention focus on athletics. Lynn will submit a data request for a more detailed breakdown of “student service” expenses in IPEDS. Ron will provide information about BSU’s chargebacks to the System office for ISRS, etc. May need to address discrepancies in BSU’s IPEDs core expenses
 - c 5A3 – Need to college mission statements from colleges, departments, other areas of the campus. Include preamble/planning process in the previous MAP.
 - d 5A4 – Include missing training for department chairs

Discussion of the meaning of “sustainability” as it is used in 5D2.

Committee will meet 4/23, 4/30, and 5/7 to continue review of draft arguments so we can determine missing pieces in arguments and evidence needed.

5. Adjourn