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Approval of 3/21/18 minutes

- Report status of 4B, all core components relevant to your area:
 - Lib ed- Colleen & Kate
 - Working with Season Ellison to develop follow-up questions for lib ed faculty who have to complete the lib ed rubrics this term
 - Season is working on getting the questions sent out, they're intended on closing the loop.
 - Could there be more communication about what these rubrics are trying to measure, take a look at results and then we can help to close the loop.
 - Big picture: What happens after faculty complete the rubrics.
 - Question: Is there somewhere that the process is described? Should be in the Assessment Academy document.
 - There are lots of places stating "it's too soon for us to know" etc. (2015), CCTST implemented.
 - Changed the outcomes for Goal Area 2 so they aligned with CCTST in 2014-2015. Season Ellison or Debra Peterson would be who to look to minutes through. Jennifer Baumann (assistant to Lib Ed)
 - Liberal Education Committee is working on it, she is connecting with liberal education faculty
 - Evidence of the process, what is intended and action steps
 - What steps have been taken as far as liberal education, evidence of outcomes being successfully accomplished.
 - Rubrics
 - Survey to faculty
 - Lib Ed committee minutes and assessment committee minutes
 - Will pull all the answers to Questions 2A in Taskstream to see what information we can see
 - Deb P was really good at the data piece of liberal education until 2015
 - Gap year when no one was in-place 2015-2016
 - Season Ellison came Fall 2016
 - Colleen was lib ed taskforce director
 - Kate will meet with Deb P, Season E, Doug O, Randy W, and potentially Colleen G.
 - Programs- Nancy & Misty
 - We have a program assessment plan, SLO's are part of the process, being able to distinguish between program review and student learning assessments are there. 4A should be sitting "ok" at the moment. Have good examples they will be able to write.
 - They have started a table to assess whether student learning outcomes (SLO) in self-study, are the SLO's referenced in the 5 year plan, is there evidence of assessment, is it complete yes/no, comment re: is it a good example for the report
 - Misty listed mathematics and sociology as having really good examples as they had evidence attached to the changes that they made. There are some question

marks as to whether they are complete or not, very short assessments make it unknown if they are done with that or not.

- Are there some with findings in taskstream and some with nothing entered into taskstream (Randy: may be because they review 2 every year and then report out every 5 years)
- When you look at the SLO's and you're in the findings in taskstream, some had SLO findings documented and some did not. Randy: They are not required to do annual outcome reporting, but every 5 years they need to report out on each SLO.
- Every program has an assessment plan, findings report, and action plan every year. In a 5 year cycle, most everyone is assessing their outcomes.
- Self-study and program reviews every 5 years, or if they're an accredited program, then they're on whatever the cycle is.
- Deans are the ones who put the pressure to complete the assessment.
- Randy's spreadsheet "Assessment Checklist" has plans, findings, and action plan. Puts whether they're accredited nationally in the comments.
- Co-curriculars- Kiersten & Jessica
 - Is there a document that best describes the process for assessing co-curriculars. Kiersten will check with Dr. Grant to see if there is a document, or if there is a national standard we want to follow. Michelle Frenzel is another possibility for someone to check with.
 - Co-Curriculars could potentially be added to the 5 year Academic Plan
 - Having read the Marion University example. Communicated with Michelle Frenzel and Jesse Grant and Brian Xiong, Margie Giauque,
 - Have everything laid out for outcomes and reviews
 - Student affairs is found in Taskstream
 - All learning outcomes for each co-curricular area needs to be put in there and that the assessment needs to be done.
 - Jessica and Kiersten will develop a map for all of the co-curriculars to ensure gaps are identified and then report to Academic and Student Affairs (Randy, Jesse Grant, Provost)
 - Dimensions of student learning, will what we will tie the Best You at BSU and to the Master Academic Plan and Strategic Plan
 - Amanda Wick is the new Taskstream person
- Report status of 4A
 - Committee reviewed bullets and examples seen in 4A draft document provided by Dr. Hall
 - If student has a course from an accredited university then it's accepted automatically (Anna and Chelsey are the transfer specialists, Bev and Robin may have the process, there are some agreements with non-accredited schools e.g. Oak Hills), there are articulation agreements with many schools that determine these. MinnState may actually hold the articulation agreements.
 - Nursing has their own templates for Taskstream, as does education. The rest use the program review and assessment templates already there. Should nursing and education have a document that aligns with the others?

- Questions still: Employer survey results, internship reviews, alumni advisory boards, or alumni surveys. The career services document is consistent. There is a board of directors that Kiersten will connect with to see what other people are doing.
- Dr. Grant came back from HLC Chicago and said there are revisions to the evidence
- Identify data needs for any area (discuss during the presentations)
- Ideas for “good news” to report 4/23 to campus community
 - Kiersten will provide to example to Dr. Hall
 - Misty and Dr. Hall will provide example
 - Will hold off on Liberal Education example for now

If you have anything to share with the group in advance of the meeting, feel free to add them to the HLC criterion 4B file. Remember that the Evidence table includes links to helpful data. More Monday! See you then...