

## **HLC – Criterion 5**

### **Meeting Agenda – 10/8/2018**

**Present: Marty, Jim, Joann, Mike, Derek, Ron, Jeff, Lynn**

**Absent: George**

1. Suggestions for student representatives
  - a. Jim reached out to a couple of students, neither were able to join us. Still time if someone knows a student who can attend meetings; invite them to the next meeting.
2. Updates on outstanding data requests
  - a. Jim followed up on enrollment date request. The data is available in PowerBI; determine what info we want to pull in as point in time, what we want to use as trends. Also received OSHA info and added to draft arguments.
  - b. Ron uploaded detailed information about chargebacks, etc
3. Review 5A draft arguments
  - a. Some artifacts and evidence that needs to be added to the narrative, including Foundation information (mission, plans and strategy for on going campaigns), information about budget from Karen, program reviews for co-curricular departments, etc
  - b. Will review updates as added to draft arguments at next meeting
  - c. Review drafts through 5C4
4. Adjourned at 1:57 pm