

## HLC Criterion 3 Team Meeting Minutes

Monday, November 26, from 10 – 11:00 AM in Memorial 170.

**Team Members:** Andy Hafs - Chair, Jim Barta - Co – Chair, Tammy Bobrowsky, Debbie Guelda, Zachary Johnson, Sam Peterson, and Michael Urban

**Present: Andy Hafs, Jim Barta, Tammy Bobrowsky, Debbie Guelda, Sam Peterson, Michael Urban, and Marty Wolf**

Agenda:

- Status updates from all members

**Updates provided and section status below modified accordingly.**

- Others/questions?

**It was decided that this will be our last scheduled meeting. Andy will call future meetings only if needed.**

### Section status

**Michael Urban – A:** Ready to submit?

**Andy Hafs – B:** Feedback received – No edits needed at this time, awaiting further instructions

**Debbie Guelda/Jim Barta – C:** Feedback received – revisions complete, ready for second round of feedback?

**Zachary Johnson – D:** Data needed in section 1 and possibly section 2.

**Tammy Bobrowsky – E:** Ready to submit?