

# A. C. Clark Library - Application for Employment

Name: \_\_\_\_\_ Date: \_\_\_\_\_

BSU Student ID #: \_\_\_\_\_ StarID: \_\_\_\_\_

Projected graduation date:

Campus/Local Address:

Phone Number: \_\_\_\_\_

E-mail Address: \_\_\_\_\_

*Note: if hired you will be expected to use your BSU student e-mail address for employment e-mail communications.*

Which semesters/sessions are you available to work?    Fall    Spring    Summer

Have you applied for financial aid?    Yes    No  
If YES, have you received your aid package yet?    Yes    No

Were you awarded WORK STUDY funding?    Yes    No    Not yet or not sure  
If YES, how much WORK STUDY were you awarded? \_\_\_\_\_ (total for year)

\*\*\*\*\*  
Library hours are generally M-R 7:30am-11pm, F 7:30am-5pm, and Sun 1pm-9pm. Please list days and times you would be regularly available.

\*\*\*\*\*  
Please list your last two work positions/employers (If none write "N/A")

1. Employer/Company Name: \_\_\_\_\_

May we contact this employer? Yes No

Dates of Work: \_\_\_\_\_ to \_\_\_\_\_

Supervisor Name & Phone #:

\_\_\_\_\_  
City and State:

\_\_\_\_\_  
Duties:

\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

2. Employer/Company Name: \_\_\_\_\_

*May we contact this employer? Yes No*

Dates of Work: \_\_\_\_\_ to \_\_\_\_\_

Supervisor Name & Phone #:

\_\_\_\_\_

City and State:

\_\_\_\_\_

Duties:

\_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_

Have you worked in a library before? Yes No

*If yes, describe your duties:*

\_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_

Why are you interested in working at the library?

\_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_

List any volunteer experience and/or extracurricular activity(s) you would like us to know about you.

\_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_

**Thank you for your interest! Please return completed application to the A.C. Clark Library circulation desk OR email to [libcirc@bemidjistate.edu](mailto:libcirc@bemidjistate.edu)**