Effective Fall 2023

**CORE CURRICULUM PROGRAM**

**COVER PAGE FOR NEW COURSE SUBMISSIONS**

**This document should be completed and submitted along with an appropriate goal area–specific COURSE SUBMISSION FORM and pertinent course materials. If you have questions about these forms or the curriculum review process for Core Curriculum courses, contact the Core Curriculum Director or a Core Curriculum Committee member. A list of current Core Curriculum Committee members is available at** [**http://www.bemidjistate.edu/faculty\_staff/faculty\_association/.**](http://www.bemidjistate.edu/faculty_staff/faculty_association/) **(Click on “Senate and Committees,” then “Faculty Committee Roster,” and scroll down to Core Curriculum Committee.)**

1. **General Information. Please provide the following information regarding the course and its current status.**

Name of course:

Course Prefix and Number (e.g., ENGL 1151): Credits:

Description (from catalog or from curriculum proposal):

What is the official status of the course at the present time? Check one of the following.

\_\_\_\_\_

This course is already in the University catalog.

\_\_\_\_\_

This course is part of a curriculum proposal that has been submitted to the Curriculum Committee.

\_\_\_\_\_

This course has been approved by the Curriculum Committee and is in Curriculum Report \_\_\_\_ (#), \_\_\_\_\_\_\_\_\_ (academic year). (Example: CR I, 2022-2023).

1. **Summary of Goal Areas**

All BSU Core Curriculum courses must meet at least one of the student learning outcomes/competencies from Goal Area 2 Critical Thinking. In addition to Goal Area 2, any one course may be placed in one or two additional goal areas. Please check the one or two goal areas in which you would like the course placed. Courses may not be in both goal areas 5 & 6.

\_\_\_\_\_ Goal Area 1: Communication (2 courses, 6 credits)

\_\_\_\_\_ Goal Area 2: Critical Thinking (Requires completion of the rest of the Core Curriculum Program.)

\_\_\_\_\_ Goal Area 3: Natural Science (2 courses, 7 or more credits)

\_\_\_\_\_ Goal Area 4: Mathematical/Logical Reasoning (1 course, 3 or more credits)

\_\_\_\_\_ Goal Area 5: History and the Social and Behavioral Sciences (2 courses, 6 or more credits)

\_\_\_\_\_ Goal Area 6: Humanities and the Arts (2 courses, 5 or more credits)

\_\_\_\_\_ Goal Area 7: Human Diversity (1 course, 2 or more credits)

\_\_\_\_\_ Goal Area 8: Global Perspective (1 course, 3 or more credits)

\_\_\_\_\_ Goal Area 9: Ethical and Civic Responsibility (1 course, 2 or more credits)

\_\_\_\_\_ Goal Area 10: People and the Environment (1 course, 3 credits)

\_\_\_\_\_ Goal Area 11: Performance and Participation (1 or more credits)

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For each goal area selected above, complete an appropriate goal area form and provide necessary course documentation (e.g., a course syllabus) as requested on that form. The goal area forms can be found at [http://www.bemidjistate.edu/faculty\_staff/faculty\_association/forms/.](http://www.bemidjistate.edu/faculty_staff/faculty_association/forms/) The student learning outcomes/competencies for Goal Area 2 Critical Thinking are described on the forms associated with Goal Areas 1, and 3-11. If you are submitting for two goal areas, please submit supporting material only once.

|  |  |  |  |
| --- | --- | --- | --- |
| **III. Signatures and Contact Person** | |  |  |
| **Originator:** | **\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_** | **\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_** | **\_\_\_\_\_\_\_\_\_\_\_** |
|  | Name Typed | Signature | Date |
| **Department Chair: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_** | | **\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_** | **\_\_\_\_\_\_\_\_\_\_\_** |
|  | Name Typed | Signature | Date |
| **Dean:** | **\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_** | **\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_** | **\_\_\_\_\_\_\_\_\_\_\_** |
|  | Name Typed | Signature | Date |

**Person to be contacted for further information:**

Name: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ Phone: \_\_\_\_\_\_\_\_\_\_\_\_ E-mail: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

**IV. Submission Process Information**

The completed form, including signatures, follows the same process as a curriculum proposal. Core Curriculum forms may be submitted concurrently with curriculum proposals for new or modified courses. To begin the process, submit your proposal to your department chair. See the chart below for routing.

|  |  |  |  |
| --- | --- | --- | --- |
| **Routing Steps for Core Curriculum Review** | **New Courses** | **Courses in** | **Modification of** |
|  | **(not in the** | **Catalog but** | **Courses already in** |
|  | **catalog)** | **New to Core** | **Core** |
|  |  |  |  |
| Department Chair | X | X | X |
|  |  |  |  |
| Dean | X | X | X |
|  |  |  |  |
| Academic Affairs (for tracking) | X | X | X |
|  |  |  |  |
| Curriculum Coordinator (Records Office) | X | X | X |
|  |  |  |  |
| Curriculum, Graduate, Teacher Education | X |  | X |
| Committees, as appropriate |  |  |  |
|  |  |  |  |
| Core Curriculum Committee | X | X | X |
|  |  |  |  |
| Curriculum Report | X | X | X |
|  |  |  |  |
| Faculty Senate | X | X | X |
|  |  |  |  |
| Academic Affairs | X | X | X |
|  |  |  |  |