

BEMIDJI STATE UNIVERSITY
Records & Registration
Deputy Hall, Room 101, #12
1500 Birchmont Dr.
Bemidji, MN 56601
218/755-2020 Fax: 218/755-4409
records@bemidjistate.edu

Residence Classification Request

Residency requests should be submitted to the Records Office at least 10 days prior to the effective term.

Name: _____ **BSU ID:** _____

Birth Date: _____ Married: Yes No
(Month/Day/Year)

Local Address From: _____
(Month/Year)

Next of Kin Address

Relationship: Parent Legal Guardian Spouse

Street 1: _____

Street 1: _____

Street 2: _____

Street 2: _____

City: _____ State: _____

City: _____ State: _____

Zip Code: _____ Telephone Number: _____

Zip Code: _____ Telephone Number: _____

Places and dates of most recent permanent residence:

Street 1: _____

Street 1: _____

Street 2: _____

Street 2: _____

City: _____ State: _____

City: _____ State: _____

Zip Code: _____ From- To: _____
(Month/Year)

Zip Code: _____ From- To: _____
(Month/Year)

Street 1: _____

Street 1: _____

Street 2: _____

Street 2: _____

City: _____ State: _____

City: _____ State: _____

Zip Code: _____ From- To: _____
(Month/Year)

Zip Code: _____ From- To: _____
(Month/Year)

Basis for residence classification: insert item number from the Minnesota State University Board procedure for resident student re-classification (following this form) that is applicable for your situation: _____

I HEREBY CERTIFY that all information provided in support of this request is correct to the best of my knowledge. I further understand that I will be liable for any unpaid tuition resulting from classification as a Minnesota resident by means of false statements or material concealment of facts. Misinformation may be cause for dismissal from the University.

Applicant's Signature: _____ **Date:** _____

Subscribed and sworn to me this _____ day of _____ in the year _____.

Notary Public: _____

For office use ONLY: Approved Denied Effective Date: _____ Signature: _____

Establishment of Domicile

In order to be reclassified as a Minnesota state resident, a student shall first demonstrate the establishment of domicile in Minnesota.

Required period of residence: A student must have maintained a domicile in Minnesota for a continuous period of one calendar year immediately prior to applying for reclassification, and residence in Minnesota during this period of time must not have been solely or primarily for the purpose of attending a college or university.

Other factors: Students are responsible for providing supporting documentation and evidence with their petition for reclassification. Relevant facts and circumstances may be considered during the evaluation of a petition for a change in state residency, including, but not limited to, the ones listed below.

1. Continuous presence in Minnesota between academic terms or other periods when not enrolled as a student
2. Registration as a voter in Minnesota
3. Ownership of a home in Minnesota
4. Domicile of the student's spouse in Minnesota
5. Registration of the student's automobile in Minnesota
6. For a dependent student, domicile in Minnesota of the student's parent or legal guardian
7. Evidence of the intention to acquire a domicile in Minnesota
8. Sources of the student's financial support are generated within Minnesota
9. An offer of employment in Minnesota to begin after the student's projected date of college or university graduation