



Minnesota
STATE COLLEGES
& UNIVERSITIES

Bemidji State University

1500 Birchmont Dr NE #5
Bemidji, MN 56601

**NON-EMPLOYEE
AFFIDAVIT OF NO RECEIPT**

Name: _____

Street Address: _____

City/State/Zip Code:: _____

The above named individual declares that:

- the expense(s) itemized below and claimed on the attached expense report is correct and just,
- the expense(s) was incurred in the performance of duties for MnSCU System Office,
- the receipt(s) for the expense(s) has been
 - a. Lost (L)
 - b. Destroyed (D) or
 - c. Not obtained (N) -- (attach explanation),
- no reimbursement for the expense(s) has been obtained to date.

<u>Amount Paid</u>	<u>Description</u>	<u>Date</u>	<u>Receipt Was</u> (L) (D) (N)
\$ _____	_____	_____	_____
\$ _____	_____	_____	_____
\$ _____	_____	_____	_____
\$ _____	_____	_____	_____

Subscribed and sworn before me this _____ day of _____, 20____.

Individual's signature

Notary Public

_____ County, Minnesota

My commission expires _____

Non-Employee Affidavit
March 2014