



**BSU Joint Safety Committee Meeting Minutes
Meeting #32 - October 29, 2003**

Time: 1:31 P.M.
Place: D301B

In Attendance: L. Abrahamson, M. Arneson, B. Butler, M. Lanners, R. Marsolek, M. Schmitt, M. Taylor, J. Utley

Absent: T. Harrison, J. Mastro, J. Sande, E. Steigauf, and R. Womack

R. Marsolek added one item of new business to the agenda; selection of a regular meeting date and time for future meetings.

The committee welcomed Jon Utley as its newest member. He will be representing AFSCME, Local 1949, Council 6, BU 203. He is filling the vacancy created when Charlie Nason retired.

Four items of old business were discussed.

- R. Marsolek reported that the University's emergency management team is reviewing the MnSCU Emergency Management Plan and will be meeting to work on making sure the BSU emergency plan conforms to the requirements of the MnSCU plan.
- E. Steigauff recently informed R. Marsolek that the List Caller notification system is no longer being considered for use on campus. He cited the inability to store pre-recorded messages and some other inconveniences as the reason. He is currently exploring the possibility of having a similar service provided by Paul Bunyan Telephone.
- There has been no progress in implementing the vending machine policy. Requests to the program supervisor to contact BSU have not been acknowledged. After discussion, it was recommended that the EHS office contact the local vending companies directly and make them aware of the policy and BSU's intention to enforce it. It was also recommended that if compliance is not achieved within a reasonable amount of time, BSU should perform the work and charge the vendors accordingly.

There were no reports of work place injuries.

Two news business items were discussed.

- R. Marsolek reported that the Main Stage Theater in Bangsberg has been taken out of use due to concerns on the part of the Technical Director about the safety of the rigging system and other equipment. An inspection was conducted by a professional theater rigging company and the preliminary report cited several problems and potential hazards. A decision on how to proceed to correct the problems will be made after the final report has been received and reviewed.
- The committee decided to set the third Tuesday of each month, at 1:30 P.M. as the regular date and time for Safety Committee meetings

The next meeting is tentatively scheduled for November 18, at 1:30 pm, in D301B.

Adjourn: 2:16 P.M.

Respectfully submitted,

Richard Marsolek
Coordinator, Environmental Health and Safety