



**BSU Joint Safety Committee Meeting Minutes
Meeting #43 - January 20, 2005**

Time: 2:08 P.M.

Place: D301B

In Attendance: L. Abrahamson, B. Butler, T. Harrison, R. Marsolek, D. Morris, J. Sande, M. Schmitt, J. Utle

Absent: M. Lanners, J. Mastro, E. Steigauf

Three items of old business were reviewed.

- No new progress was reported on the emergency preparedness plans. However, Chancellor McCormick has issued a memo to MnSCU presidents directing them to make emergency preparedness a top priority.
- AFSCME Local 1949 vice president, Jon Utle confirmed that Mindy Taylor is no longer representing the local on the Safety Committee. He will follow up with the local on appointing a new representative.
- It was decided to postpone the development of a safety & health program assessment survey indefinitely. It may be considered again after the Chancellor's directive on emergency preparedness has been addressed.

There were no reports of work place injuries occurring since the last meeting.

Two items of new business were discussed.

- The committee considered a request from J. Maestro to change the regularly scheduled meeting day. R. Marsolek suggested the fourth Thursday of the month. A final decision was postponed until members are able to check their calendars.
- R. Marsolek reported that Dean Baggenstoss, from the Bemidji Fire Department has expressed concerns that the fire department was not contacted on two incidents in the residence halls this

year in which fire was reported on Residential Life Fire Reports. He said that his department has not been dispatched to report to a single fire incident at BSU this year. Randy Ludeman will be contacted to following up on this.

The following discussion took place after the meeting had ended but before any members left.

- T. Harrison asked about first aid kit requirements. R. Marsolek responded that OSHA regulation states that the employer needs to provide kits appropriate for the types of injuries most likely to occur in the work area. This decision and provision of the kits is considered to be the departments' responsibility. EHS will provide assistance upon request. R. Marsolek will forward ANSI guidelines for first aid kit selection to T. Harrison and D. Morris.

The next meeting is tentatively scheduled for February 24, 2005.

Adjourn: 2:49 P.M.

Respectfully submitted,
Richard Marsolek
Coordinator, Environmental Health and Safety