



BSU Joint Safety Committee Meeting Minutes  
Meeting #48 -June 29, 2006

Time: 1:37 P.M.

Place: D306

In Attendance: B. Butler, M. Lanners, R. Marsolek, D. Morris, L. Sutherland, E. Driscoll for J. Utley

Absent: J. Mastro, J. Sande, M. Schmitt, E. Steigauf, and J. Utley

R. Marsolek opened the meeting by informing members that Tim Harrison was leaving the University and therefore he will contact the MSUAAF president about appointing a replacement.

Luther Abrahamson's position on the committee would be refilled. ED Driscoll indicated that AFSCME had adequate representation and would not appoint a replacement.

Ed Driscoll and B. Butler indicated that Mike Schmitt would no longer be on the Committee. R. Marsolek requested an e-mail or memo to document that change.

The following old business was discussed:

- Dale Ladig was informed about the concerns with the Linden doors identified by L. Abrahamson during the March 2 Safety Committee meeting. He replied by e-mail:

“The building will be closed for use effective August 27 with the intention of doing a total renovation of Linden into suite style housing. Also, with respect to blocking the doors open, staff have been informed that they should not be doing this.”

- R. Marsolek reported that emergency planning has changed focus from building emergency plans to pandemic planning. Building planning stalled when most academic areas failed to complete planning tasks and cooperate with the planning process. Professional Education did submit a plan. No other academic areas did. L. Sutherland suggested that the Colleges hire a security person to assign handling emergency procedures in each of the buildings, if the building occupants are unable or unwilling to participate. The issue will be addressed again following pandemic planning activities.

There were 13 reports of work place injuries occurring since March 2, 2006.

Reported injuries fell into the following categories:

Overexertion – 5

Falls - 5  
Struck by – 1  
Pinch – 1  
Bodily reaction – 1  
Cut - 1

See attached summary sheet for more details.

Three items of new business were discussed.

- Ed Driscoll reported a concern about members of the move crew not wearing safety shoes when moving heavy items. R. Marsolek will bring this to the attention of the appropriate supervisor.
- R. Marsolek reported that the Department of Administration has developed a vehicle use policy that among other things restricts driver of state vehicles to individuals 21 years old or older. This has important implications for MnSCU and a committee of representatives from different state agencies will be reviewing it.
- BSU has been involved in pandemic flu response planning. A committee of BSU and NTC representatives is developing a plan based on scenarios and planning criteria from MnSCU. Information about BSU's plan is intended to be released beginning during the fall start-up. Committee members requested information about an upcoming Pandemic presentation at CRI. R. Marsolek will forward that information.

The next meeting is tentatively scheduled as follows:

Date: Thursday July 27, 2006

Time: 1:30 PM

Place: D301B

Adjourn: 2:45 P.M.

Respectfully submitted,  
Richard Marsolek  
Coordinator, Environmental Health and Safety