

BSU Joint Safety Committee Meeting Minutes
Meeting #49 -September 28, 2006

Time: 1:30 P.M.

Place: South Conference Room, HMU

In Attendance: T. Beck, B. Butler, M. Lanners, R. Marsolek, J. Sande, L. Sutherland, J. Utley

Absent: J. Mastro, D. Morris, M. Schmitt, E. Steigauf

R. Marsolek opened the meeting by welcoming Thomas Beck, the new MSUAASF representative on the committee.

The following old business was discussed:

- R. Marsolek reported that he has not received an official notice of Mike Schmitt's resignation from the committee, or the name of a replacement. B. Butler will follow-up.
- Pandemic flu planning continues. A combined plan for BSU and NTC was submitted to MnSCU on September 15. The planning committee will continue to meet on a regular basis and the plan will be revised and updated as needed. Bill Maki gave a presentation of the plan for faculty and staff during fall start-up week. Several members of the committee said they did not receive notice about the presentation. R. Marsolek will follow-up on that issue. He also indicated that there will be more presentations in the future though none are scheduled at this time.
- There has been no new information regarding the State driving policy discussed at the last meeting

The committee reviewed 8 reports of work place injuries occurring since 6/29/06.

Reported injuries fell into the following categories:

- Overexertion – 2
- Falls - 3
- Cut – 2
- Insect/Plant bites and rash - 1

Three items of new business were discussed.

- R. Marsolek reported that the physical job description for the Stationary Engineer and Plant Maintenance Workers positions is being revised to include requirements to be able to enter the boilers and work in confined spaces.
- J. Utley reported that there was a security and safety concern about lack of lighting in the wooded area between Birchmont Drive and Birch Lane expressed at a recent parking Committee meeting. J.

Sande indicated there will be a walk-through of the campus to look at this and other lighting issues. The walk-through will likely occur in October. He indicated a potential solution might be to adjust the lights serving that area.

- J. Utley inquired about student employees being allowed to mix cleaning chemicals. R. Marsolek replied that student employees are not specifically prohibited from those activities but must be provided the same training and information required by OSHA regulation for regular employees. The question related to a specific case in a dormitory building. R. Marsolek will discuss the concern with the supervisor for that area.

The next meeting is tentatively scheduled as follows:

Date: Thursday October 26, 2006

Time: 1:30 PM

Place: TBA

Adjourn: 2:15 P.M.

Respectfully submitted,

Richard Marsolek

Coordinator, Environmental Health and Safety